



# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**

## **SHETH SHREE BHURALAL CHHAGANLAL SHAH ARTS COLLEGE, VADALI**

**BEHIND UPVAN PLAZA, VADALI-AMBAJI HIGHWAY, VADALI AT-POST-  
TALUKA- VADALI DISTRICT- SABARKANTHA**

**383235**

**<http://artscollegevadali.org>**

**SSR SUBMITTED DATE: 16-03-2022**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**March 2022**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Arts College, Vadali ( New Name: Sheth Shree Bhuralal Chhaganlal Shah Arts College, Vadali ) was established in 1995 in Vadali village, Taluka: Vadali, Sabarkantha district, Gujarat state. The institution offers three year degree course B.A. Under graduate programme with Co-education in Arts faculty. The college has been run by the Trust 'Shree Vadali Kelavani Mandal, Vadali'. The President Mr. Takhtsinh Hadiyol and The Secretary Mr. Amratbhai Desai has been serving on the same position since the inception of the college. Under the able leadership of the President, Secretary and Principal college has achieved many milestones. For the first four years, the institution was granted on self – finance basis, then became grant-in-aid college. The college offers Gujarati, Sanskrit and History as main subjects as well as subsidiary subjects. Defence Studies also offered as subsidiary subject. The students from rural, interior and surrounding areas come for higher education in the institute. Majority of the students are SC/ST/OBC students. We are well aware of the socio-economic conditions of the students, so academic and co-academic programmes are designed considering the students in the center. The numbers of girl' students are increasing for higher education. The college has completed 25 years with achievements received in academic and co-academic areas in the span. The College was shifted to new building and campus of around seven acers of land in the year 2017. The new name of college is on the chief donor of college building; Sheth Shree Bhuralal Chhaganlal Shah Arts College, Vadali. The College has NCC Boys unit, NCC Girls Unit, NSS unit for students' development. Many students achieved ranks, medals, in Curricular, Co-curricular and Extra-curricular activities in the span of 25 years.

The college has spacious and well-ventilated rooms, various play grounds, Running Track, and a good library facility.

The members of teaching staff and the non-teaching staff are energetic and hard-working. The institution promotes research activities. At present there are Eight Ph. D. holders including Librarian, Three M. Phil holders and Two faculty members have been doing Ph.D. Four faculty serve as Ph.D. guide from HNG University, Patan.

The college has been constantly aiming at improving the quality and the standard of curricular and co-curricular activities.

### Vision

#### Vision

- To provide higher-education to the youth of rural, interior and surrounding areas.
- To develop overall balanced and healthy personality of students to contribute National development
- To encourage women students for higher education.
- To enhance and to improve the quality and the standard of education.

### Mission

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## Mission

- To encourage maximum students for higher education
- To make overall development of students through educational and co-curricular activities.
- To set up programmes to develop social and national awareness.
- Continuous monitoring to improve the quality and the standard of education.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- The institution provides Co-education to the students of rural and surrounding area.
- The Management and Principle are visionary, Faculty and Non-Teaching staff are active and hardworking.
- Main History and Subsidiary Defence studies subjects offered, which are not offered in any nearby institutions.
- Seven faculty members and a Librarian have completed Ph.D. and remaining Two faculty have joined Ph.D. research work.
- Average College pass out results are better than average University results.
- Majority of the students are from SC/ST/OBC caste, almost 50 percentage are girl students.
- Some faculty members are M.Phil and Ph.D. research guides in HNG University, and some researchers have completed research under their guideship.
- Our campus is neat and clean, eco-friendly and plastic free, having a small garden with some trees.
- The classrooms and campus are under CCTV surveillance.
- Rural students are taking more interest in NSS, NCC, Sports.
- Our institution has included two more main subjects at UG since 2021-22 that gives more opportunities for students.
- One faculty member received various five awards for creative writing and criticism in Gujarati Literature.
- Newly constructed college building with necessary classrooms, offices, Auditorium Hall facility.
- Library is equipped with SOUL software and open access system.
- The college makes every effort to get government scholarships for students.
- The rules and regulations of the UGC, Government, University and of the institution should be strictly followed.
- Women Students related programs are organized by the Women's Cell.
- Guidance and Support of Alumni students.
- Prioritise safety of the girl students.
- Annual Function and Sports activities every year.
- President / Secretary of the trust have been serving for last four decades, so strong, active and visionary leadership.
- Doners and Society provide donation.
- Weekly examinations, Computer training, SCOPE registration for examination Competitive examination coaching, Career counselling facility.

- College ground has been helpful to practice for Army, police aspirants for competitive examinations.
- Library provides subject wise texts, materials and old papers to students which help to perform well in the exam.
- Participation in Placement Fair organized by the Government.
- No case of sexual harassment or ragging in the college.
- 'Employee Credit Society' for welfare of the college employee.

### **Institutional Weakness**

- Only three subjects are offered as Main subjects up to the year 2020-21 in Grant-in -aid set up in arts faculty.
- Less placement due to non-technical subjects.
- Students are less aware about General Knowledge, Computer Course, Competitive examinations.
- All classrooms are not equipped with ICT facility.
- Many of our Teachers' research articles are not available on UGC referred journal.
- Many of our students are from rural background so they find trouble in choosing their subjects and lack of post-graduation study.
- Lack of industries in rural area and only arts faculty, so our college does not do well with MOU and innovations.
- Our institution is in the rural areas so we have been facing electricity problems.
- Lack of mineral water plant for students.
- Lack of parking sheds for students as well as teachers.
- Lack of separate reading rooms for students and for teachers.
- Lack of separate department rooms for professors.
- Lack of hostels for girls as well as for boys.
- Due to lack of industry in rural areas, financial assistance to economically weaker students at local level are weaker.
- Due to poor knowledge of English subject in backward and rural area, despite giving coaching of competitive examination, satisfactory result is not obtained.
- Lack of awareness to give higher education to their children because the area is economically and educationally weak.
- There is no other scholarship assistance except Government scholarship assistance.
- Due to rural and backward area less financial assistance from society and surrounding areas.
- Except college building other infrastructure are not available.
- No separate e-library facility.
- Girl Students who join the institute for study purposes are get married at early age according to the social structure so that higher studies are stopped.
- The number of computers is less than the number of students in the college.
- Students coming from rural and remote villages face less bus frequency to reach college in-time and going back.

### **Institutional Opportunity**

- To offer more main subjects at B.A. level in future.
- To start add-on courses for employability.
- To start two new special subjects at B.A. level on self-finance base from 2021-22

- To start skill-based certificate courses for Girl students.
- English and Sociology subjects give more opportunities for competitive examinations.
- There is an opportunity for additional new NSS unit in our institution.
- There are ample opportunities for co-educational activity to develop alongside academic activity.
- Opportunity to achieve excellent performance in competitive examinations through UDISHA and Placement Cell.
- There are opportunities to awaken skilful and dormant powers.
- Strong leadership of the Management and Principal look forward to start new colleges and introduce new subjects.
- To build hostel facility for students.
- Girl Students who pursue higher studies are upgrading the social structure of society and given the opportunity of overall development.
- If the number of computers is increased then more students can be equipped with Computer skill and knowledge.
- To organise National level seminar with financial assistance of UGC.
- To make Historical Museum and promote historical research among research students.
- The faculty should publish articles, books following UGC guideline.
- The faculty should apply for Minor/Major Research Project of UGC.

### **Institutional Challenge**

- Rural and remote students commute, so irregularity of presence in class.
- General knowledge, knowledge of Computer and English is not profound.
- Electricity and power cuts on every Saturday.
- To prepare students for various Competitive Examinations.
- UGC has stopped giving grants for seminars and workshops so college is not able to conduct any seminars and workshops.
- Due to UG college, there is no research centre in our institution, so students are facing problems in research.
- To build hostels for girls and boys and provide them all facilities.
- To enhance Wi-Fi connectivity and Wi-Fi facilities for students.
- To ensure better job opportunities and Placement in rural and non-industrial area.
- Lack of higher education due to high dropout ratio in girl students due to early marriage and motherhood.
- To awaken parents and family to engage students in distant co-educational activities.
- Expenditures are increasing and to receive financial assistance from society and various stakeholders is not sufficient.
- To get donor for new construction facility is very difficult.
- How to reduce the drop out of girl education of girl students due to traditional social structure is a challenge for the institution.
- MOU with industrial organizations.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Arts College, Vadali is situated in Vadali village of Sabarkantha district. The college offers under graduate course of B.A. with subjects – Gujarati, Sanskrit and History as main subject as well as optional subsidiary subjects. The college offers Defence Study as first subsidiary subject also. The CBCS pattern has been implemented. The institution has been offering two more main subjects English and Sociology from the academic year 2021-2022 on self-finance basis. The institution works with specific vision and mission to provide higher education to youth of rural and surrounding areas, and try to make overall development. Some certificate courses also offered to the students. Even the numbers of women students are increasing day by day. The institution has N.C.C. boys unit and Girls unit. N.S.S unit performs social service and contributing much to nearby areas. The entire staff vigorously endeavors to inculcate basic virtues like sincerity, discipline, devotion, truthfulness, determination, and patriotism among the learners.

Some faculty members have been contributing as a member of Board of Studies at affiliated HNG University, Patan; and made active participation for revision of syllabus in their subjects.

The institution prepares academic calendar, academic diary and educational and other activities are planned at the beginning of an academic year.

The teachers do help the students learn their topic in further depth. The institution is effectively inculcating core values in the students during educational and other activities. The teachers frequently use audio – visual aids, online lectures, educational YouTube channels for effective learning process as per need. The President, Principal and IQAC plans and monitor activities to improve quality and the standard of all activities of the institution.

The institution organizes lectures of scholars, celebrates subject days like Gujarati Day, History Day, Great persons' anniversary, Teachers Day... etc. to enhance educational interest of the students. The faculty arranges weekly tests, assignments, Seven Division Committee's various co-curricular and extra-curricular activities for continuous educational progress and overall development of the students. The institution has effective mechanism to get feedback from the students and making improvements on the suggestions accordingly.

## **Teaching-learning and Evaluation**

The college is situated in rural area. Majority of the students come from rural, remote and surrounding areas. The student admission process is on merit based and followed by rules and regulations of the affiliated university. College offers three main subjects at B.A. level. Almost 90% seats are filled against sanctioned seats. Majority of the students are from socially and economically backward categories. Remarkably number of girl students increasing for higher education. The institution has mechanism to identify diverse skills and learning level of the students. Each department identifies slow learner, average learner and advanced learner. Student centric and collaborative learning strategies are employed.

Skill acquisition activities to improve talent and employability skills. Extra coaching and counselling are provided to the required students. Coaching for Competitive examinations, Computer skill course and Career Counselling are provided. Student centric method such as participative learning, experimental learning, problem solving methodologies are used for curricular and co-curricular activities. Teachers make use of ICT enabled tools for effective teaching. Practice material, assignments, regular tests, projects, question papers, study material...etc. are given to the students. Counselling and mentoring are done.

Expert lectures, Seminars are organized in the institution. Online Teaching-learning and online examination conducted during Covid-19 pandemic. Weekly test method for internal evaluation is applied. Semester end evaluation is done as per University guidelines in tune with academic calendar. Internal 30 marks counted with external 70 marks examination.

Grievance redressal of examination is done within stipulated time.

### **Research, Innovations and Extension**

During the last five years our institution has organized various seminars, workshops, training programs like seminars on literature, employment, guidance on competitive examinations, computer training program, classroom seminars, Yoga camps and many others state level, national level, university level and college level seminars has been conducted in our institution.

Two lecturers have completed minor research projects from UGC. The institution has nine Ph.D. awarded scholars including librarian in staff. Two lecturers are pursuing Ph.D. Four teachers are Ph.D. guides. There are 23 researchers have been working under their guidance and 9 of them have completed Ph.D. Two teachers are M.Phil. guides, in which 7 students have completed their M.Phil.

Twelve staff members have published around 25 articles with ISSN numbers in various journals. Six faculty members have published around 19 books and chapters with ISBN numbers. one faculty has been awarded for his two published books.

Our institution has various committees, NCC, NSS, Sports has collaborated with Red Cross Society, Ahmadabad, Blind Association, Idar, Department of NSS, Patan, 34 Battalion, Himatnagar, Mamlatdar Office, Vadali, KCG Gandhinagar, Narottam Lalbhai Rural Development, Civil Hospital Himatnagar. Adapted village by NSS Jetpur, and various other governmental, non-governmental institutions and NGOs for organizing Cleanliness Drive, Yoga Day, Fit India Movement, Corona Vaccination, Pulse Polio vaccination, Dengue Free Gujarat. During Covid pandemic the institution helped society through NCC Cadets, mask making by NCC and NSS girl students, Corona Awareness Camps has been conducted by our institution. In addition to various NGOs, Teachers-Students have given financial contribution to our freedom fighters. This shows Patriotism, Equality, Discipline amongst students. Our students got many awards from Taluka, District, and State level.

The institution has collaboration with other institutions and actively participated in educational activities. The institution provides opportunity to every student to attend various programs and seminars in other colleges, KCG Placement Fair, Red Ribbon Club, Online Teaching, faculty exchange and student exchange in examinations of district level regarding of Indian culture in our institution.

Our institution has MoU with Indian Redcross Society, Ahmedabad, Arts College, Vijaynagar, Hi-Tech Computer, Khedbrahma, All India Women's organization 'Shaktimanch'.

### **Infrastructure and Learning Resources**

The institution was established in 1995 by the Trust 'Shree Vadali Kelavani Mandal', Vadali.

The new building was built in the year 2017 which is on the Ahmedbad- Ambaji highway road. The institution has total campus area of 26204 Sq. meter and built-up area is 3518 Sq meter. The institution has 8 classrooms for teaching.

The institute has a neat and clean campus with 7 acres of land. The college has two ICT enabled classrooms, Girls' room, well equipped staff room, Computer Laboratory, Internet facility which provides 40 mbps speed, College has Website.

The college has Principal office, Administrative office, NAAC room, Sports room, library, staff room, NCC office, NSS office and the entire campus and classrooms are under CCTV surveillance.

The seminar hall is of 260 Sq.meter. In which the stage for cultural activities, Saptdhara Programmes, World Yoga Day celebration, Book Exhibition and Election programs are organized. Mice system, stage, chairs for students as well as for teachers and Seminar Hall has an LCD projector. The area of computer lab is 50.76 Sq.meter. There are 25 computers in lab for students and for staff. The total area of the ground in our college excluding the building and parking area is 10171.50 Square meter. This is an open field, in which different sports grounds like kabaddi, Kho-Kho, Volleyball, Handball and 100 meter, 200 meter running track. The college students participate in various sports. The students also go to play in inter-university.

Our institution has formed committees for Infrastructure, Budget and Maintenance. The Management allocates budget for the maintenance. The institution has Computers, a photo copy Machine, Laptops, LCD Projectors, CCTV Cameras, Printers ...etc.

The college has computerized library with INFLIBNET facility and open access system. The library has various collection of books in classified manner. Book Exhibition for all students. A reading room with capacity of 25 students is available. It has sections of magazines, daily newspapers and career guidance. The library has semi-automated, using integrated library management software SOUL 2.0. N-List provides access to thousands of e-resources.

### **Student Support and Progression**

Every year, the college orients students to get government scholarships.

The college provides appropriate guidance related to career counselling, competitive examinations, soft skills, life skills and Yoga to the students in satisfactory manner.

Student issues are resolved by Grievance Redressal Cell and Anti-Ragging Committee in a possible way. During the last five years UDISHA and PLACEMENT CELL guided students through expert's lectures and Placement Fair organized by government of Gujarat. Some of them got jobs in private or government companies. During the last five years most of the students who have completed their graduation are going towards higher education. During the last five years few of our students have passed UGC NET and GSET examinations for the eligibility of assistant professor. Some of our students in sports got recognition at inter-college competitions in the games and athletics.

The institution forms Students Council every year according to affiliated University and college guidelines and student representatives from students for each committee.



The institution organizes Annual Sports Day, Inter class Kho-Kho, Kabaddi, Cross Country and various other activities in our college. The institution organizes Prize distribution for students by Cultural committee on Annual Function Day. The institution is grateful to alumni students who are always actively participating and supporting our institution in all possible ways in activities like; Annual function, Annual Sports Day, NSS activities, annual camp, blood donation camp... etc.

### **Governance, Leadership and Management**

The institution 'Arts Collage, Vadali' has been managed by 'Shree Vadali Kelavani Mandal, Vadali'. The vision and mission of the institution is to provide higher- education to the students of rural, interior and backward areas. To create educated man and women with better citizens to serve society and nation. The students can grow with ideals, morality and with better personality. Continuous efforts are made to enhance the quality of education in terms of curricular, co-curricular and extra – curricular activities.

The Trust has President, Secretary, Governing body and members of the trust. The President and the Secretary held meeting with the Principal, IQAC body, faculty and staff at the beginning of the academic year. Discussion is made, suggestions are welcomed. They provide guidance. They also ask about requirements. They put emphasis on quality improvement in all aspects of education. Principal is an administrative head. Teaching- Non teaching staff works under vision of principal. Various committees are formed to allocate work. Faculty is Placed as In-charge, students' representatives are part of many committees. The committees are given full authority to plan and implement any activity. Four members are part of non-teaching staff. They perform administrative work like admission of students, fee collection, salary bills, scholarship, examination, finance and account, generate roll number and enrolment number ---etc.

The trust has constructed New College building in almost 7 acres of land in 2017. The college strictly follows rules and regulations of H.N.G. University and Gujarat Government, Education Department and U.G.C. Delhi.

Almost Rs.1,75,00000 were received as donation for construction of College building from Chief donor, Philanthropists, Society, Alumni, Parents...etc.

Internal audit done by C.A. every year and External audit by Gujarat Government officers are also done.

College campus is peaceful and without any kind of ragging. Women Cell, Anti Ragging Committee, Students Grievance Redressal Cell actively works to retain peaceful atmosphere in the campus. Students who performed best in academic, co-curricular and extra-curricular activities are awarded with certificate, trophy on Annual Day celebration.

### **Institutional Values and Best Practices**

Changing the environment of the whole world is a big problem. That is why some programs and practices are organized by the institution like Tree plantation, energy conservation, proper collection of rain water, proper disposal of sewage and e-waste can be done. This way the challenge of how to keep India clean is put before the student. The college campus is green, clean and free of plastic. Disabled students are given priority in admission process and in other administrative and educational matters. In addition, the staff of the institute is helpful in giving priority to Divyang students in co-curricular activities and in solving their problems. Birth Anniversaries of the great leaders and literary persons have been celebrated like Subhash Chandra Bose,

Mahatma Gandhi, Sardar Vallabhbhai, Umashankar Joshi, Swamy Vivekananda...etc for inspiration and developing brotherhood, patriotism, ethics in students. Apart from this by celebrating festivals like 15th August, 26th January, patriotism and brotherhood. Community service has been rendered through NSS, NCC units in the students.

- Two best practices: -

1. Computer Training Program

2. Weekly test

1. Computer Training Program

To develop computer skills in the students, Computer Training Course has been conducted for students so that the students who join our institute are not deprived of such requirements.

- ( 2) Weekly test

Many students from the interior and rural areas come to our college to pursue higher education. Therefore, their constant evaluation is necessary, so that they do not lag behind in the global arena. In order to conduct continuous evaluation, the institution plans to conduct a weekly test. So, the students are constantly engaged in study. Teachers can also recognize the weaknesses of the student and try to help them to overcome it.

Many boys and girls are coming from rural and mountainous areas, so they are physically fit and join NCC, NSS. Some of our boy and girl students are serving in police department, army...etc.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	Sheth Shree Bhuralal Chhaganlal Shah Arts College,Vadali
Address	Behind Upvan Plaza, Vadali-Ambaji Highway, Vadali At-Post-Taluka- Vadali District- Sabarkantha
City	VADALI
State	Gujarat
Pin	383235
Website	<a href="http://artscollegevadali.org">http://artscollegevadali.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Nareshbhai R. Patel	02778-220074	9737270909	02778-220074	artscollegevadali@gmail.com
IQAC / CIQA coordinator	Dharmesh Mehta	02778-9879584892	9879584892	02778-220074	dharmeshmehta1972@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details
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Date of establishment of the college	15-06-1995			
<b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>				
<b>State</b>	<b>University name</b>	<b>Document</b>		
Gujarat	Hemchandracharya North Gujarat University	<a href="#">View Document</a>		
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC	19-02-2005	<a href="#">View Document</a>		
12B of UGC	19-02-2005	<a href="#">View Document</a>		
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day, Month and year (dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Details of autonomy</b>	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Behind Upvan Plaza, Vadali-Ambaji Highway, Vadali At-Post-Taluka- Vadali District-Sabarkantha	Rural	7	6088

## 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	HSC or Equivalent	Gujarati	1170	1040

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				6				4			
Recruited	0	0	0	0	6	0	0	6	2	2	0	4
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				8
Recruited	7	1	0	8
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	6	0	0	0	1	0	8
M.Phil.	0	0	0	0	0	0	2	1	0	3
PG	0	0	0	1	0	0	0	1	0	2

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	547	0	0	0	547
	Female	492	1	0	0	493
	Others	0	0	0	0	0
Certificate / Awareness	Male	92	0	0	0	92
	Female	108	0	0	0	108
	Others	0	0	0	0	0



Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	113	126	132	139
	Female	137	128	144	132
	Others	0	0	0	0
ST	Male	67	52	55	42
	Female	66	69	65	54
	Others	0	0	0	0
OBC	Male	128	182	252	267
	Female	99	126	183	205
	Others	0	0	0	0
General	Male	59	72	82	90
	Female	90	81	88	55
	Others	0	0	0	0
Others	Male	0	0	0	7
	Female	0	0	0	11
	Others	0	0	0	0
Total		759	836	1001	1002

### Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>According to new education policy, Interdisciplinary/ Multidisciplinary education would aim to develop all capacities of human beings -intellectual, aesthetic, social, physical, emotional, and moral in an integrated manner. Such an education will help develop well-rounded individuals that possess critical 21st century capacities in fields across the arts, humanities, languages, sciences, social sciences, and professional, technical, and vocational fields; an ethic of social engagement; soft skills, such as communication, discussion and debate; and rigorous specialization in a chosen field or fields. Such a holistic education shall be, in the long term, the approach of all undergraduate programmes, including</p>
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	<p>those in professional, technical, and vocational disciplines. Flexibility of syllabus and no hard separation of arts/science/commerce/engineering/social sciences. The institution offers arts programme, science college is also in the campus, commerce college, I.T.I institute are in the same village. If UGC, Government and University provide permission to offer interdisciplinary / multidisciplinary course to our college, the college has scope and can positively apply the various choice to the students. Holistic and overall development of the students like knowledge, skill and technological aspects lead to better development of the student and also contribute more to the development of the nation.</p>
2. Academic bank of credits (ABC):	<p>The institution is readily accept the NEP and would accept Academic Bank of Credit facility. The institute would like to orient students regarding Academic credit facility and provide them educational flexibility accordingly. The structure and lengths of degree programmes shall be adjusted accordingly. The undergraduate degree will be of either 3 or 4-year duration, with multiple exit options within this period, with appropriate certifications, e.g., a certificate after completing 1 year in a discipline or field including vocational and professional areas, or a diploma after 2 years of study, or a Bachelor 's degree after a 3-year programme. The 4-year multidisciplinary Bachelor's programme, however, shall be the preferred option since it allows the opportunity to experience the full range of holistic and multidisciplinary education in addition to a focus on the chosen major and minors as per the choices of the student. An Academic Bank of Credit (ABC) shall be established which would digitally store the academic credits earned from various recognized HEIs so that the degrees from an HEI can be awarded taking into account credits earned. The 4-year programme may also lead to a degree 'with Research' if the student completes a rigorous research project in their major area(s) of study as specified by the HEI. HEIs will have the flexibility to offer different designs of Master's programmes: (a) there may be a 2-year programme with the second year devoted entirely to research for those who have completed the 3-year Bachelor 's programme; (b) for students completing a 4-year</p>

	<p>Bachelor's programme with Research, there could be a 1-year Master's programme; and (c) there may be an integrated 5-year Bachelor's/Master's programme. Undertaking a Ph.D. shall require either a Master's degree or a 4-year Bachelor's degree with Research. The M.Phil. programme shall be discontinued.</p>
3. Skill development:	<p>Besides conventional degree courses in the college, vocational courses would be introduced for the benefit of the students. Students can learn skill which may lead him for self-earning and livelihood in stead of seeking for job in the market. The institution will offer various vocational courses to the rural set-up students like Computer skill, Yoga, Karate, Mehndi and Beauty care, Embroidery, handicrafts. More over with collaboration with other institution in the village the students have scope of learning diploma courses like fire-safety diploma, wire man, motor-rewinding, diesel mechanic, fitter. etc.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Programmes in Indian languages, comparative literature, creative writing, arts, music, philosophy, etc. will be launched and developed across the country, and degrees including 4-year B.Ed. dual degrees will be developed in these subjects. These programmes will, in particular help to develop a large cadre of high-quality language teachers - as well as teachers of art, music, philosophy and writing - who will be needed around the country to carry out this Policy. The institution offers programmes of Gujarati and Sanskrit language at B.A. Gujarati language has its roots in Gujarat and has rich cultural heritage depicted in prose and poems. Some educational videos will be uploaded on Youtube for learners. Audio-videos of Gujarati drama will help the learners to understand better about culture, society and heritage of Gujarat. Sanskrit is undoubtedly the Classical language of India which contains culture, history, heritage and human values as well as literary values. The institute will offer 'Online Spoken Sanskrit Course' to the learners. Online course of 'Adivasi folk Literature of Gujarat' (Tribal Gujarati Folk Literature)</p>
5. Focus on Outcome based education (OBE):	<p>According to new education policy, education would aim to develop all capacities of human beings -intellectual, aesthetic, social, physical, emotional, and moral in an integrated manner. Such an education</p>

	<p>will help develop well-rounded individuals that possess critical 21st century capacities in fields across the arts, humanities, languages, sciences, social sciences, and professional, technical, and vocational fields; an ethic of social engagement; soft skills, such as communication, discussion and debate; and rigorous specialization in a chosen field or fields. After completion of Graduation the student would fulfil the demand of outer world in terms of working, ethics and morality. The students must possess skills during higher education which would be helpful him to earn with skill and knowledge. The courses would be included which are in demand by the market.</p>
6. Distance education/online education:	<p>The National Education Policy 2020 recognizes the importance of leveraging the advantages of technology while acknowledging its potential risks and dangers. It calls for carefully designed and appropriately scaled pilot studies to determine how the benefits of online/digital education can be reaped while addressing or mitigating the downsides. In the meantime, the existing digital platforms and ongoing ICT-based educational initiatives must be optimized and expanded to meet the current and future challenges in providing quality education for all. Teachers require suitable training and development to be effective online educators. online assessments also require a different approach. There are numerous challenges to conducting online examinations at scale, including limitations on the types of questions that can be asked in an online environment, handling network and power disruptions, and preventing unethical practices. The following measures are important for online education; -Pilot studies for online education -Digital infrastructure -Online teaching platform and tools - Content creation, digital repository, and dissemination: -Virtual Labs -Training and incentives for teachers: -Online assessment and examinations: The institution would like to offer online course in Computer skill, Spoken Sanskrit, Adavasi literature in Gujarati language, Polo forest and Temples as Historical Place....etc.</p>

## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
03	03	03	03	03
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	01	01	01	01

### 2 Students

#### 2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1002	1001	836	759	763
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
857	831	683	610	626

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.3

### Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
161	196	156	98	124
File Description	Document			
Institutional data in prescribed format	<a href="#">View Document</a>			

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	12	12	13	12
File Description	Document			
Institutional data in prescribed format	<a href="#">View Document</a>			

### 3.2

#### Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
12	13	13	13	12
File Description	Document			
Institutional data in prescribed format	<a href="#">View Document</a>			

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 09****4.2****Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.26743	0.23486	0.27450	0.25689	0.23889

**4.3****Number of Computers****Response: 41****4.4****Total number of computers in the campus for academic purpose****Response: 25**

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

The college is affiliated to Hemchandracharya North Gujarat University, Patan. The college follows the curriculum designed by the University, there is a board of studies (BOS) at university level, which prepares the syllabus. We have 3 faculty members who have been serving as members of BOS. They have contributed in forming syllabus of semester system which is called 'Choice Based Credit System' (C.B.C.S.)

- IQAC holds meeting at the beginning of the academic year and discusses academic plan of the year. Academic Calendar, Time table, Teaching plan are prepared at the beginning of the academic year.

##### Academic Calendar

Academic Calendar is prepared in tune with the University Academic Calendar.

It includes Academic, co-academic and extra-curricular activities during the year.

Teaching, expert lectures, cultural activities, NSS, NCC activities, celebration of various days are planned and implemented during the year. Planning of internal examination and university examination are included.

##### Teaching Plan

- Principal holds the meeting with the Faculty and HOD of each subject and discuss about distribution of the papers semester-wise. HOD allocates papers and distribute lectures paper wise. Work load is distributed among faculty members.
- **Prospects**
- Prospects of college is prepared. It has information about offering subject at college level, information regarding NCC, NSS, Sports, Cultural activities. Prospectus is distributed in surrounding villages, with admission form so that the students can choose the subjects and activities of their own interest.
- **Academic diary**
- Academic diary is prepared for the effective implementation of the curriculum.
- Paper-wise and semester-wise teaching plan is prepared by each faculty and implemented accordingly during the academic year. HOD and the Principal check the academic diary.
- **Orientation programme:** Orientation programme is organized for the freshers to make them aware about curricular, co-curricular, extra-curricular activities, examination pattern of semester system.... etc.
- **Seminar and Inviting Subject Experts:**



- Seminars have been organized subject-wise and Expert lecturers have been invited. Students also can participate and enhance their knowledge. Subject experts from other colleges and universities are invited. Due to Covid-19, lockdown online teaching was done. Link or videos of expert lecturers are given in the Whatsapp groups of the students so they can watch the lectures from home.
- The institution takes feedback from the students regarding curriculum, Overall activity and also about quality of teaching of faculty. Feedback committee analyses the responses and make discussion with the Management, Principal, IQAC and Faculty members. Necessities and requirements of the students taken into consideration.
- The management also provide feedback in terms of yearly activities at the end of academic year and their suggestions are taken into consideration and implemented accordingly.
- Assignment and project work are introduced, so that participation of the students is involved.
- The college has 2 ICT enabled class rooms and a computer laboratory.
- **Use of ICT for Teaching:**
- Due to covid-19 pandemic teaching was possible through online platform like Google Team, Microsoft Teams ..etc. Faculty make use of such platforms on Smartphones and teach the students online.
- The college website is also up-dated with programmes and new syllabus.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

#### Response:

- Academic calendar is prepared in tune with University Academic Calendar. Principal, I.Q.A.C and the faculty discuss and plan academic, co-academic and extra-curricular activities. Academic Calendar plans activities month- wise and distributed various activities in two terms.
- For Teaching students Time-table is prepared subject wise and papers are distributed. Internal tests, assignments, question -answer in class- rooms are implemented. Students' level is checked and necessary steps are taken to improve their educational level. Practise material, Study material are also provided.
- Seven division committee performs various activities like Rangoli, Drawing, Mahendi, Clay modelling, Elocution, Mime, One-act play, Teacher Day, Essay writing, Song Dance...etc. During the year and according to Academic Calendar, Judges / Referee / I.Q.A.C. and Principal /Member of Management remain present and suggestions are taken for better improvement.
- Sports Committee arranges Annual Sports day in which various sports games are arranged. Sports students given coaching for various sports, Games during the year Physical Instructor and participate at inter – college level at H.N.G. University Patan. Referee /Judge decides rank of the winners.
- NSS and NCC performs routine activity like Cleanliness Camp in Village, Weekly parade, attending CATC camps and other social services. Mask making and distributing helping Police,

helping medical staff by Cadets and Volunteers during Lock Down.

- Examination committee conducts internal tests. Online internal test by Google Forms were arranged. Mark- sheet was prepared. Weak students were given extra teaching and study material to improve their level. Clever students advised to make use of reference books from library. Principal, IQAC and Examination Committee evaluates the result and try to take necessary steps to improve quality and level of students.
- Feedback from students also shows strength and weakness. Analysis is made suggestions are taken into consideration and necessary steps are taken to fulfil requirements of the students as well as for better improvement in terms of educational aspects.
- In most of the activities the Management - President or representative remain present. They evaluate the activity, discuss with the Principal. The Principal and IQAC take necessary steps to improve quality in all aspects.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response: 100****1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.****Response: 01**

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**1.2.2 Number of Add on /Certificate programs offered during the last five years****Response: 17****1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
02	03	04	06	02

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years****Response: 16.81****1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
62	79	135	320	89

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

#### Response:

The institution is situated in rural and remote area, district Sabarkantha. The district is also declared as back-ward district. Majority of the students are from SC/ST/OBC Castes. The college has almost 50% of women students.

#### Curriculum:

Three main subjects are offered Gujarati, Sanskrit and History which inculcates human values, ancient knowledge of living life in tune with others and with whole earth. Various subjects offered in each semester as Elective Generic subject. Historical and ancient culture inculcated by History subject. Elective generic subjects include Indian constitution, great epics, sports, environment and disaster management, study of great leaders, modern history of India, health, food, personality development..etc. These subjects inculcates human values, national pride, honesty, social service, cultural heritage, sportsmanship, inspiration from great leaders...etc.

#### Gender Equity:

- Almost 50% of the students are girl students.
- A separate room for girl students.
- Principal and Two women faculty as members in 'Women Cell' to look after Girls Issues. Speech and awareness programme on 'Woman Empowerment' organized.
- N.C.C. has two units Boys unit and Girls unit also. Both participate in N.C.C. campus as district level, state level.
- N.C.C. Girls Cadets made mask in collaboration with 34, Battalion, Himatnagar during Covid-19 pandemic.
- N.S.S. unit has almost 50% of girl voluntaries.
- Sports unit has various girls teams like Kho-Kho, Kabaddi.
- Many college committees have a boy and a girl representative student.
- Girl students take part in various competitions at university youth festival.
- Awareness programmes 'Save Girl child' among college students.

#### Environment and Sustainability:

The institution is situated in remote areas surrounded by Aravalli hills and Polo Forest. The rural students also love trees and forests. The institution takes following steps for the

betterment of environment:

- 'Environment and Disaster Management' subject is included for the students of semester III
- The institution is surrounded by green fields. The institution tries to maintain eco- friendly atmosphere.
- Use of plastic is avoided.
- Tree plantation is made in campus and surrounding villages in collaboration with the forest department, Vadali.
- There is a small Garden with lawn and plants is developed.
- Proper care is taken to maintain trees, plants and garden.
- Separate bore is made for water resource.
- Every year rallies, drawing competition, are organized on 'cleanliness theme'
- N.C.C. and N.S.S. units keep campus clean with 'cleanliness Drive'.
- 'Swachata Abhiyan' is celebrated with Cleanliness in the campus and classrooms.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

#### 1.3.3.1 Number of students undertaking project work/field work / internships

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni**

**Response:** B. Any 3 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 78.83

##### 2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1002	1001	836	759	763

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1040	1040	1170	1170	1170

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 100

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
857	831	683	610	626

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)



## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

After completion of admission process, class-room work starts. The college organizes orientation programme for new entrants at the beginning of academic year. The students are informed about semester system, syllabus, paper style, discipline, examination pattern, N.C.C., N.S.S., Sports, Saptadhara, Co-curricular and Extra- curricular activities.

- In the classroom the teachers make students aware about syllabus and units of particular subject and university paper style also.
- The teachers evaluate the first-year students on the basis of 12th results and marks of related subjects.
- Remedial lectures have been arranged for slow- learners. They are taught basic things related to the subjects. Study material and Practice material are given to the students.
- In the class room teaching, the teachers always keep in mind the slow learners and average students and start teaching from basic level of related subject
- For advance learners, the faculty suggests them to make use of reference books from library. They are given practice material also.
- They are given suggestion to prepare for competitive examination, future career option.... etc.
- Students are given personal counselling also.
- In the class-room active participation of the students is ensured with interaction, discussion, assignment, seminar presentation.... etc.
- The students are given necessary assistance for project work and assignments.
- Students also take part in various activities like elocution, essay writing, drawing, singing, sports, N.C.C. activities, N.S.S. activities at college level and also at university level.
- Scholar students guide some slow- learner in friendly atmosphere.
- Due to Covid-19 pandemic students are given online guidance in related subjects.
- Study material provided on students WhatsApp groups, Teachers created their own educational videos on their own channel on YouTube and links of the video provided by WhatsApp groups of the students semester-wise.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional Information	<a href="#">View Document</a>

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 91:1



File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Response:

Majority of the students come from rural back-ground. The teachers keep in mind their socio-economic level and teach accordingly.

- The teaching learning is students centric.
- Black-Board Work, Oral examples, PPT, discussion, Question-answer, assignments, project work ...such tools are used.
- Grammar and language skills are taught.
- Lecture method is used.
- Students are given project work, assignments.
- The students make a presentation of a topic in the class.
- Practice material is provided
- Social work through NSS activities.
- Nationality and discipline through N.C.C. units.
- Sportsmen spirit through sports competitions at college level and also at university level.
- Cultural activities and competitions to enhance their art and talent.
- Competitive exams coaching.
- All- round personality development through above activities.
- Due to Covid-19 pandemic classroom lectures were not possible. Use of ICT and Smartphone to teach students Online through various platforms like Microsoft Teams, Google Meet, Teachers' Educational Videos on YouTube.
- Online display, Oral examples, PPT, discussion, Question-answer, assignments, project work ...such tools are used.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

#### Response:

Teaching learning is a two-way process. It requires innovation and creativity from teachers' side and active participation from the students' side. The teachers make use of multi-media teaching aids like OHP,

LCD, Computer...etc. for effective teaching. Audio-visual aid has different effect on students. The teachers make use of PPT, Audio-Video content in related subjects in the classrooms. Two classrooms are equipped with ICT, OHP facility. Seminar Hall is also equipped with OHP facility. Guest lecturers also make use of ICT facility and deliver lectures through PPT and Audio-Video aids.

The year 2020-21 was a year of covid-19 Pandemic. The college was opened and closed frequently due to Lock-down, students cannot come to college, work from home, work from campus but students are not allowed are the different scenario during the year.

#### 1.To Create WhatsApp Group for Students semester-wise and subject Wise

##### 1.To organize training for faculty for online Platform

- One day training programme was organized on 30/06/2020 and resource person Mr. Kamleshbhai Suthar practically showed faculty how to use Google Meet Platform. How to create meeting, how to generate link, how to distribute link in WhatsApp group, and how to start online class.

- Another training from the Gujrat government organized for online platform Microsoft – Teams and faculty attended enthusiastically and implemented accordingly.

##### 1.Registration of students in Microsoft teams Platform

Registration process was completed of the students; semester-wise and subject wise.

##### 1.Planning of Lectures and Technical Guidance.

Dr. G.A. Desai planned lectures and provided technical supported to the faculty for online platform. He provided guidance to the students also. Conduct of lectures on time-table wise.

Dr. T.D. Patel made Time-table and circulated on WhatsApp group of students to inform them about timing of lecture.

##### 1.Online Orientation of students.

At the beginning of online study, orientation was necessary for students how to join lectures online. Students were given detailed idea and information how to use lecture link and how to attend lecture, when to keep mute, how to raise hand to ask question... etc. the students given detailed orientation.

##### 1.Conduct of Lectures

Faculty must adhere to the time-table and take lecture online (work from home) and the screen shorts of lectures were sent to the collage WhatsApp group daily.

#### (8) Providing Study Material

Questionnaire and Study material is prepared in each and every subject and posted on the

WhatsApp group of students. Students can download them and make use of it at home. Mr.R.R. JOSHI guided faculty how to prepare PDF file of the study material.

#### Online Internal Test:

The online internal test conducted through Google forms in each and every subject. Question paper were prepared on Google forms, link of Google forms were generated on WhatsApp groups of students. Students were informed and oriented how to appeared online test. Results were prepared. Then weak learners were given online teaching, study material, objective M.C.Q type questionnaires to improve the subject knowledge. Educational video link is provided to watch and make preparation at home.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 100:1

#### 2.3.3.1 Number of mentors

**Response:** 10

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
Mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 95.26

File Description	Document
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 65.31

##### 2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
08	09	08	07	07

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

**Response:** 17.91

##### 2.4.3.1 Total experience of full-time teachers

**Response:** 197

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

#### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

**Response:**

The institution runs B.A. Programme at UG level consists of six semesters.

- Each year has two semester and two internal examinations at college level and two external examinations at university level.

- Examination Committee consists of Principal and Senior Faculty members, having In-Charge and Two Members. The Examination committee held meeting with the faculty members in presence of the Principal. How to conduct internal tests in fair, free, transparent and copy free atmosphere is discussed.

- Teachers of related subjects and semester draw question paper of internal examination and submit to Examination committee. Whole process is confidential.

- The examination committee plans and arranges monthly tests, internal examination and also university examination.

- The pattern and system of internal examination and internal marks system is conveyed to the students.

- Examination related notices circulated in the class rooms and also displayed in the notice boards.

- The faculty members draw question papers of their related subjects and they kept confidential.

- The faculty members make evaluation of seminar/assignments, internal tests and internal college examination most objectively. So hardly any case of grievances regarding evaluation.

- Photo- copies of question papers are made in the presence of a member of Examination committee, in the college premises, with a photo-

copier.

- The bunch of papers packed, sealed and kept in safe with lock and key in presence of the Principal.

- The college has enough class- rooms and benches to make sitting arrangement of the students properly.

- Only two student per bench is arranged.

- All faculty members and non-teaching staff make Junior supervision, so less chance of irregularity or copy case.

- Mobile phones are not allowed in the class room during examination.

- CCTV surveillance ensures transparency during examination.

- Marksheets are prepared computerized with internal marks and marks of assignments/tutorial/project work etc.

- Marksheets and Internal marks are displayed on college notice board.

- Weekly test scheme is useful for continuous evaluation system.
- In case any student misses the internal examinations, due to ill-ness or due to N.C.C./N.S.S./Sports Camp, Re-test is arranged, prior the application is taken from the student.
- If any student is not satisfied with marks, he can write an application and the teacher of the subject see his answer-sheet and convince the student accordingly.
  - CCTV surveillance and CCTV footage recording ensures transparency and in case of any doubt or grievance, footage of recording is checked, and decision is taken accordingly.

The following steps are taken to redress grievances and make the examination transparent.

At college level:

- Due to Covid-19 pandemic Online internal tests were conducted through google forms and link of the related paper were sent on WhatsApp groups of students.
- MCQ type question-answer pattern of online internal test.
- The teachers prepared internal-marksheet of their own subject without any partiality.
- Retest was arranged without any fine for the students who missed the first test due to technical reason or illness.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**Response:**

- The institution tries to maintain quality and also tries to enhance qualitative output regarding teaching – learning and evaluation process. The college is affiliated to Hemchandracharya North Gujarat University, Patan.
- University implemented semester system at UG and PG level with Choice Based Credit system (CBCS) and college follows the same pattern.
- The college implements internal weekly tests, assignments, project work, internal examination...etc.
- Examination Committee is formed which arranges examination and make necessary reforms.
- Orientation programme is held to make aware about examination pattern and internal tests of the college.
- The details of evaluation are communicated to the students.

- Monthly test contains of 10 marks, internal examination contains 40 marks which is divided by 2 for internal marks. 10 marks contains weightage from assignments, project work, seminar...etc.
  - So  $20+10 = 30$  internal marks pattern is implemented.
  - Marks of each and every test is displayed on notice board.
  - Computerized marksheets are prepared of each semester and displayed on notice board.
  - University examination contains of 70 marks.
  - College internal marks is uploaded to university on line
  - The examination committee finds out strong areas and weak areas of the students and arranges orientation as per requirement.
  - Last three years university papers are solved in the class room.
  - During examination, there are only two students per bench system is arranged.
  - Every class room is equipped with surveillance of CCTV, so any kind of mis-conduct is recorded.
  - College tries to retain copy free atmosphere during examinations.
  - Faculty members themselves check internal examination papers.
  - University arranges central assessment system in which faculty members go to university center for assessment and evaluation of papers.
  - Marksheet are prepared subject wise and class wise, including internal marks.
  - Demand for re-assessment is forwarded to university in prescribed format.
  - At college level, application is taken from the student and the examination committee solves the issue transparently.
- 
- The following steps are taken to redress grievances and make the examination transparent.
- 
- Examination Committee is formed of Three Faculty members, having In-Charge and Two Members. The Examination committee held meeting with the faculty members in presence of the Principal. How to conduct internal tests in fair, free, transparent and copy free atmosphere is discussed.
- 
- Teachers of related subjects and semester draw question paper of internal examination and submit to Examination committee. Whole process is confidential.
  - The faculty members make evaluation of seminar/assignments, internal tests and internal college examination most objectively. So hardly any case of grievances regarding evaluation.
  - If any student feel grievance, he can apply to Examination committee in written form / prescribed form and the faculty member re-look at his answer paper. This process is done in a one week.
  - Due to Covid -19 Pandemic, classroom examination was not possible. So, examination committee planned to take online internal test of various semester through Google forms.
  - Internal marks are displayed on notice board and also posted on WhatsApp groups of the students semester-wise and subject-wise.
  - Internal mark-sheet is uploaded to University on-line.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

#### Response:

The college runs B.A. programme offering three main subjects Gujarati, History and Sanskrit. Defence study as subsidiary subject and English as a Compulsory subject in every semester.

- It is a CBCS semester pattern having 4 credits of each main paper.
- Each year has two semesters. Six semesters have 144 credits points.
- Programme outcome (PO), Course Outcome (CO) and Programme Specific Outcome (PSO) are displayed on college website.

The institution has many committees like IQAC committee, 'Saptadhara' Committee, N.C.C. units, N.S.S. units...etc for planning and implementation of curricular, co-curricular and extra-curricular activities.

- Various committees evaluate their programme outcome.
- The Principal and IQAC committee also monitor qualitative progress of each and every program and suggest necessary changes for qualitative improvement.
- Gujarati is a mother tongue of Gujarat. So, students become aware with Gujarati Literature.
- Sanskrit is a classical language, it retains our ancient traditions and culture, so students get benefit of such incredible Indian Culture and Tradition.
- History is a subject, which is not offered in any nearby colleges, so students come from remote areas to study History as a main subject. The students learn about past civilization, wars, freedom movement and present condition of India.
- The students opt for higher education like M.A., B.Ed., LL.B. , MSW and attempt in various competitive examinations of Gujarat Government.
- N.C.C. has boys and Girls units. The cadets benefited with discipline, nationality in them. The attend campus and pass 'B', 'C', cert. Exams.
- N.S.S. unit has 100 volunteers to perform social activities like Cleanliness drive, literacy campaign, one week camp, etc and try to make aware rural people about various issues. The students are benefited with sense of brother-hood, co-operation, social-unity, discipline...etc.
- N.S.S. volunteers benefited with social unity, social service and cleanliness.
- Sports students develops sportsmen spirit a part from taking part at inter class, inter college and inter university level.
- N.C.C. / N.S.S. / Sports students attempt for services in army, home guard, SRP and Police department.
- 'Saptadhara' has various seven committees which arranges various competitions like singing, drawing, Rangoli, essay writing, mono acting, group dance, quiz, G.K. etc to develop artistic sense in students.
- The graduate students also make preparations for competitive examinations like GPSC, TET, TAT, Talati, Class-II & III, Constable, SRP, Army...etc.
- Sports students Boys & Girls get selection at inter-university level also in Kabaddi, Kho-Kho, run...etc
- Some students achieved ranks / medals at inter-college competitions.



File Description	Document
Upload COs for all courses (examples from Glossary)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

The institution is managed by the Trust 'Shree Vadali Kelavani Mandal, Vadali'. At the beginning of every year The President and The Secretary held meeting with The Principal, IQAC committee, Faculty members and discuss the yearly planning and put emphasis on qualitative enhancement. Last year's weak area are also discussed and suggestions are welcomed and implemented accordingly.

At the end of the Academic Year above mentioned body meet once again and evaluate the yearly programmes. Suggestions are given by the Management and from the Principal. The whole staff work in tune with the Vision-Mission of the college. The institution has many committees like IQAC committee, 'Saptadhara' Committee, Sports Committee, N.C.C. units, N.S.S. units...etc for planning and implementation of curricular, co-curricular and extra-curricular activities.

Various committees evaluate their related program outcome.

- The Principal and IQAC committee also monitor qualitative progress of each and every program and suggest necessary changes for qualitative improvement.
- The institution runs B.A. course with Gujarat, Sanskrit and History as main subjects.
- For effective implementation, academic calendar is prepared, academic dairy is also prepared, internal examination and evaluation system is helpful for academic evaluation.
- N.C.C. has boys and Girls units. The cadets benefited with discipline, nationality in them. The attend campus and pass 'B', 'C', cert. Exams.
- N.S.S. volunteers benefited with social unity, social service and cleanliness.
- Sports students develops sportsmen spirit a part from taking part at inter class, inter college and inter university level.
- N.C.C. / N.S.S. / Sports students attempt for services in army, homeguard, SRP and Police department.
- 'Saptadhara' has various seven committees which arranges various competitions like singing, drawing, Rangoli, essay writing, mono acting, group dance, quiz, G.K. etc to develop artistic sense in students.
- Some students go for M.A. and then M.Phil or Ph.D. for research after completion of M.A. Some students join B.Ed., M.S.W., L.L.B. after graduation.
- The graduate students also make preparations for competitive examinations like GPSC, TET, TAT, Talati, Class-II & III, Constable, SRP, Army...etc.
- Results of U.G. is analysed in the presence of the Principal, Examination Committee, IQAC cell and the faculty members. Weak areas and strong areas are discussed. Planning is made to remove weak areas of the students.

- Sports students Boys & Girls get selection at inter-university level also in Kabaddi, Kho-Kho, Run...etc
- Some students achieved ranks / medals at inter-college competitions.
- N.S.S. unit has 100 volunteers to perform social activities like Cleanliness drive, literacy campaign, one week camp, etc and try to make aware rural people about various issues. The students are benefited with sense of brother-hood, co-operation, social-unity, discipline...etc.
- N.C.C. cadets also perform parades, traffic awareness programme, tree-plantation, blood-donation camp...etc. They take part in various campus and appear for 'B' and 'C' Certificate examination. Such students prefer to work in Indian Army and Police department.
- At the end of the academic year annual report of whole year activities are prepared and published and distributed among villagers, Trust Committee members and dignitaries.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 69.68

#### 2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
161	196	156	98	124

#### 2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
258	238	175	190	197

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Paste link for the annual report	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:**

File Description	Document
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:** 1.8

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.8	0	0	0	0

**File Description**

**Document**

Institutional data in prescribed format

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

**3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**Response:** 13.33

**3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
02	0	0	0	0

**3.1.2.2 Number of departments offering academic programmes**

2020-21	2019-20	2018-19	2017-18	2016-17
03	03	03	03	03

File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Paste link to funding agency website	<a href="#">View Document</a>

### 3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

**Response:** 25

#### 3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
04	06	07	03	05

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.2 Research Publications and Awards

### 3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

**Response:** 1.83

#### 3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
01	03	04	03	11

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

**Response:** 1.5

#### 3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	02	06	04	05

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.3 Extension Activities

### 3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

**Response:**

Majority of the students are rural students and they are from SC / ST / OBC Community. So, community is a part and a parcel of the college.

- The college promotes the social services in a way that students / community participate whole heartedly.
- The institution never discriminates students in terms of casts, creed or religion. The students are trained by the faculty members that they also feel socially united.
- Gender equity is given preference in college, almost 50% students are Girl students in the college. They actively participate in sports, N.C.C., N.S.S., besides cultural and academic activities.
- Extension activities focuses on social-service of the surrounding areas.
- N.C.C. units and N.S.S. unit perform social-activities like literacy campaign, awareness of drug-addiction, women empowerment and gender issues through one act play or mono-acting or street-show, eradication of superstitions, awareness against dowry not to destroy female prenatal child, child-marriage, traffic awareness, 'Swachhata Abhiyan' at college level and also in surrounding villages.

- Thalassemia check-up camp, HIV /AIDS awareness programmes also organized.
- One day camp at one surrounding village.
- One weak N.S.S. camp with social services in a surrounding village.
- Celebration of N.S.S. day, Independence Day, Republic Day organized.
- Tree-plantation in the college campus and in nearby villages also.
- Above activities develop various moral and social values in the students like social-equity, gender-equity, brother-hood, nationality, discipline.... etc, which are important to be a future's good citizen of our nation.
- 'Women Cell' is formed at college level. The cell look after any girl-related issues and provide necessary guidance and counselling to girl students.
- Yoga Day is also celebrated.
- Financial contribution is given to 'Blind Association' ,Idar., Armed Forces on 'Flag Day' by students and faculty.
- 

- 1500 mask prepared by NCC 8 Girl Cadets from 16/05/2020 to 25/05/2020 and donated to District Collector, Sabarkantha on 27/05/2020.

- 6 Cadets worked with Police Department during Lockdown ( 17/04/2020 to 19/05/2020) and Covid-19 Pandemic.

- 3 Volunteers worked with Health Department in Vaccination programmes.
- 'Corona Awareness Quiz' was conducted online through 'Google Form' to create awareness regarding Covid -19.
- Covid -19 Awareness Painting, Save Environment Painting from home made by students. 'Atma-Nirbhar Bharat' Painting, Tree Plantation at Home and at Village, Relay Run under Fit -India movement ...etc.
- Online Yoga Day celebrated.
- Mask making and distribution from home to home by NSS volunteers.
- To create Covid-19 Awareness, Covid -19 Pamphlets were made.
- Online 'Voter List Correction' programme was organized and awareness was created by social media.
- Birth Anniversary of Subhash Chandra Bose was celebrated and speech was given about life and work of Subhas Chandra Bose.
- 'National Voter Day' of Sabarkantha District was celebrated at our Collage.
- Volunteers served in 'Pulse Polio' Vaccination mission to make society Polio free.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

**Response: 36****3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
14	06	09	04	03

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years****Response: 72****3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
23	20	16	07	06

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years****Response: 86.58****3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**



2020-21	2019-20	2018-19	2017-18	2016-17
373	1024	1304	657	388

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.4 Collaboration

**3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years**

**Response: 24**

**3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
02	06	07	02	07

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of linkage related Document	<a href="#">View Document</a>

**3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**

**Response: 7**

**3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
02	02	02	01	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
e-Copies of the MoUs with institution./ industry/ corporate houses	<a href="#">View Document</a>

NAAC

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

- The institution has adequate facility for teaching-learning process.
- The management has built a new building in a campus of about 7 acres for college in the year 2017.
- Total campus area is 26204 square meters
- College built up area is 2639 square meters
- The institution has 8 classrooms and 1 DELL Language laboratory.
- Two class-rooms are equipped with LCD projector.
- The college has library with 3002 textbooks, 9938 reference books and 19 academic journals/magazines. The library has soul software 2.0 purchased from INFLIBNET.
- The college has a DELL computer laboratory with 24 sets of computer, necessary chairs and table and proper furniture.
- The college has a seminar hall with seating capacity of many students, a stage, an LCD projector and other necessary facility like 225 chairs, 10 speakers, a podium.... etc.
- The college has a separate NSS room, and NCC room, Sports room, NAAC room with Computer sets and necessary furniture like tables, chairs, iron vaults.
- Girls' Room with necessary requirements.
- The college has a Principal room and an Administrative room also.
- Administrative room is well- equipped with 3 computers, 2 printers, internet connection, a photo – copy machine.
- The institution has open area in which various sports ground of like kho-kho, kabaddi, volley-ball, hand-ball, 200-meter track.... etc. Indoor games facility for Chess, Carrom and Yoga.
- Obstacle facility for NCC students to practice for TSC Camp.
- The institution has a small garden with flowers and plants
- 5 fire extinguisher sets to control fire.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

**Response:**

- The institution has adequate facilities for sports and cultural activities.
- The college has a Cultural Hall/ Seminar Hall with 260 square meters. It was built in 2017 year. It has a stage, a mike, a podium, a sound system with 10 speakers, a Casio, 2 microphones, 3 drums, a

pair of Tabla to practise and perform cultural activities. Dance, singing, Annual day celebration and other festival are celebrated in the hall. The sitting arrangement of chairs are in ascending order. General lectures and Expert lectures, Thalassemia test, seminars are conducted in the Assembly-hall.

- Yoga day is also celebrated in the hall.
- The college has open ground for sports activities. It has various out door grounds like kho-kho ground with 27\*16 square meter, Kabaddi ground with 13\*10 meter, Volley-ball ground with 18\*4 square meter, Hand-ball ground with 40\*20 square meter, 200-meter track. etc.
- Indoor games have chess / carrom facility.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 44.44

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 04

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 262.24

##### 4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.09	2.07	0.25	0.16	0.58

File Description	Document
Upload audited utilization statements	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

#### Response:

SOUL software 1.0 purchased in Library in 28/9/2007. In which o data entries 8 thousands books entered. Full details of various topics are entered in SOUL software.

-Then the Soul software 2.0. was updated in 2021. After installing soul 2:0 software in 2021 and converting the data, the process of further data entry is now underway. SOUL 2.0 has different types of models such as acquisition, circulation, serial Control, OPAC and administration. Each has a different types operation.

#### 1. One-year issuing of books:

- 30 to 35 books are daily issues and returns.
- which can be calculated according to the working day per week.

#### 1. Describe I.L.M:S with the name of the software: -

- SOUL 2.0 software purchased in the year 2021 in which circulation is processed after data entry of books and magazine. Which saves user's time.

#### 1. SOUL software INFLIBNET

2. Partially
3. 2:0
4. 2021
5. Automation has been partially done.
6. Semi-Automation started from the year 2021.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional Information	<a href="#">View Document</a>

#### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** A. Any 4 or more of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

**Response:** 0.39

##### 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.45958	0.48505	0.03890	0.80180	0.17155

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year

**Response:** 3.65

##### 4.2.4.1 Number of teachers and students using library per day over last one year

Response: 37

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

- The college has adequate computers, printers, L.C.D Projectors, a computer Laboratory with a set of 25 computers and CPU.
- The institution upgrades its computer system as per requirement with necessary software, anti-virus.... etc. Computer Laboratory, Administrative office, Principal office, NAAC office, Library, NSS, NCC, Sports offices have internet connections /Wi-Fi Facilities.
- There are two wifi connections having 40 mbps. The office and principal room has common one wifi facility. The NAAC room, The library and sports room has one common connection of wifi facility. The NSS room and the NCC room has one common wifi facility. The Computer Laboratory has also one internet/wifi connection.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 40:1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Student – computer ratio	<a href="#">View Document</a>

**4.3.3 Bandwidth of internet connection in the Institution****Response:** B. 30 MBPS – 50 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)****Response:** 80.87**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.09	0.25783	0.308	0.268	0.106

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.****Response:**



- The institution has adequate system to utilize and maintain physical, academic and support facilities. The Maintenance Committee takes necessary steps according to requirement for maintenance, repairing or utilization of the physical facility.
- **Academic Facility:** The institution has 8 classrooms with necessary benches, tables, chairs, fans and tube lights. Two class-rooms are equipped with LCD Projectors. So, the 8 Classrooms are sufficient at one time to arrange lectures of various subjects. The principle and the management of the college allocate funds to maintain or make repairing of physical facilities as per requirement and keep it them in good condition.
- **Computer Laboratory:** (Language Laboratory) The institution has a computer laboratory (Language Lab) with 25 computer set, tables and chairs. The students learn Basic Computer Course in the laboratory. As per requirement, software is updated, necessary maintenance is made time to time hiring experts and keep the computers up to date. The laboratory in- charge informs the Principle about the maintenance and the Principal allocates fund and hire the experts to keep them in good condition.
- **Sport facility:** The institution has various grounds for sports activities. It has Kabaddi ground, Kho-Kho ground, Volley-ball Ground, Hand Ball Ground, Net-ball Ground, Athletics Ground.... etc. Indoor ground has chess, Carrom and Yoga ground. The college students practice various games, they take part at inter-class, inter-college, Khel-Mahakumbh Competition. Some students get selection at Inter-university level also. The Principal and the Director of Physical education maintains the records of utilization of these grounds. They appointed a person to maintain grounds on contract basis, he does work under the supervision of director of Physical Education. Cleaning the grass after monsoon, keep the grounds clean and fine.... etc. according to requirements.
- **Common Hall:** The institution has a common hall for academic, cultural and Yoga practices. The hall is equipped with a stage, sitting capacity of 300 students, facility of fans, mike, speakers.... etc. Academic activities like lectures of experts are arranged. Cultural activities like dance, Garba, singing, elocution, Rangoli, drawing...etc. performed by the students. Yoga practice is also done in the hall, "Yoga day" is celebrated in the Hall. The Principal and the management allocate funds and maintain the hall in good condition as per requirement.
- **Library:** The Library is equipped with soul software. It has many books, reference books, magazines and reading facility for the students. The sweeper of college keeps the library clean. The Librarian and the Principal make budget to purchase new books, magazines, cup- boards.... etc. Budget for maintenance is allocated as per requirement.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 69.22

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
839	811	590	387	456

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** B. 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**Response:** 44.61

**5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
712	233	540	223	265

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 3.06

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
12	0	04	02	04

File Description	Document
Self attested list of students placed	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

**Response:** 275.16

#### 5.2.2.1 Number of outgoing student progressing to higher education.

**Response:** 443

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**Response: 100**

**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
12	02	04	02	04

**5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
12	02	04	02	04

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response: 14**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
03	04	04	01	02

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

### **5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

#### **Response:**

The institution has various academic and administrative committees to carry out various programmes smoothly. The institute has an active Students Council. The representatives of students' council are appointed on various academic and administrative committees. Students are appointed as per merit base and their interest. One faculty member is appointed as in-charge / co-ordinator of each committee and one or two faculty members become member of the committee. The institution has various committees like admission committee, cultural committee, travel committee, Saptadhara Committee, Examination committee, Sports committee, Grievance Redressal Cell, N.S.S. committee, N.C.C. committee, Library committee, Anti-ragging committee, Anti sexual harassment committee.... etc.

Representatives of Students Council actively remain present in the meeting of each committee. Student council also arranges meeting for planning and action of any activity.

Cultural committee arranges programmes of singing, dancing, one- character play, mime- garba, folk Dance, youth festival.... etc. in which students' council actively arranges as well as students participation make possible.

'Saptadhara' (Seven Steps Activities) has various programmes like essay writing, elocution, celebration of days, singing, one-character play, folk dance, garba, one act play.... etc in which students' council play active role. Prize distribution is also organized.

#### **Sports Committee:**

Sports committee arranges and organizes various sports activities, coaching, games and competitions. Student representative informs the students about importance of sports and games. Various competitions have been organized at inter-class level. Selected students take part at inter-college competitions and inter-university level competitions. 'Khel-Mahakumbh' is organized by Government of Gujarat at Taluka Level, District Level and state Level. College students take part from Taluka level in Kho-Kho, Kabaddi, Volley-ball...etc.

Annual Sports Day is celebrated with the help of Students' council in which various competitions have been organized.

One day picnic is also arranged with active participation of students' council.

Teachers day is also celebrated and students teach various subjects in various classes.

N.C.C. / N.S.S. units have volunteers and cadets to perform various activities and programmes like one day service camp, traffic awareness, blood donation camp, cleanliness drive...etc. round the year. Students' council play active role in the programmer.

In the year 2020-21, due to Covid-19 pandemic, classroom teaching and college level activities could not be possible. But the students performed some activities at their own and nearby villages with following guidelines of Government SOP and keeping social distancing.

- Tree Plantation at own villages.
- Distribution of corona awareness pamphlets in villages.
- Making of 1500 Masks and donated to District Collector, Sabarkantha by NCC Cadets,
- Celebration of World Yoga Day on 21/06/2020 by Faculty members, College Students by performing Yoga and Pranayama at Home due to Lockdown,
- Cleanliness Drive at Gota village for one day by students under

‘Swachata Abhiyan’.

- Relay Run drive organized under ‘Fit India Movement’
- Served under ‘Polio Vaccination Drive’ with PHC center,
- ‘Nation Voters Day’ celebrated
- Online ‘Corona Awareness Quiz’ on Google Form was organized
- ‘Republic Day’ organized and celebrated in the college campus at Taluke level
- ‘Yoga Trainer Training camp’ was organized Student Council actively participated in above programmes.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 390

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
380	828	407	170	165



File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

#### Response:

Alumni Association is very active in our college. The institution registers Alumni members free of cost. They contribute in various activities of the college. The association consists of teachers, Lawyers, Research Scholar, private businessmen and farmers. They participate in our college development and Programmes. They always help and collaborate with us in every way they can.

- The college has Alumni Association. The Alumni Association contributes in various activities of college as well as contributes in the development of college.
- Alumni Association has donated good amount for new construction of college building. Almost 90 alumni have donated Rs. 72,951 for new building construction.
- One day 'Cleanliness Camp' by N.S.S. unit at nearby villages organized, in which alumni remained present for co-operation.
- Alumni arranged a lecture on 'Information on Law' for college students.
- In the year 2016-17, N.S.S. unit has organized seven-day yearly camp at nearby Village, Alumni gave support and helped much. One Alumni has taught 'Yoga' to the N.S.S. volunteers also.
- College arranges 'Thalassemia Test' and 'Blood Donation camp' almost every year. Many alumni remain present and donate blood.
- Alumni teach skills of sports to new students also. Competition is organized among Alumni and current sports students.
- Alumni donate money in yearly youth festival and Prize distribution ceremony. Best students and ranked students given certificate and Prize. Alumni are invited as guests.
- Alumni contributes in almost various activities of college. They remain present in rallies, awareness programmes.... etc. They donate money also.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.4.2 Alumni contribution during the last five years (INR in lakhs)

**Response:** C. 3 Lakhs - 4 Lakhs



File Description	Document
Upload any additional information	<a href="#">View Document</a>

NAAC

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

##### Vision – Mission

The vision and mission of the institution is to provide higher- education to the students of rural, interior and backward areas. To create educated man and women with better citizens to serve society and nation. The students can grow with ideals, morality and with better personality. Continuous efforts are made to enhance the quality of education in terms of curricular, co-curricular and extra – curricular activities. The institute offers B.A. Programme with three main subjects Gujarati, History, Sanskrit. The institute has created tradition of an academic excellence. Excellent results show the quality of Education. Many students achieved First, Second, Third... Tenth rank University results.

The students can participate in NCC/NSS, Sports, Cultural activities for overall personality development and inculcate values like social service patriotism, honest, unity... etc. students attend various seminars, work-shops for self-development.

##### Governance: -

The institution runs by the Trust “Shree Vadali Kelavani Mandal, Vadali. The trust has The President, The Secretary and the Executive Body to fulfill the vision, mission statement of the institute. The trust has constructed New College building in almost 7 acres of land in 2017. The management takes interest in selection of the staff and faculty on quality base. It provides necessary grants to the institution to maintain and develop required things.

##### Perspective Plans:

The management keeps meeting with staff and faculty, get information, make analysis and provide necessary suggestion and guidance to enhance academic quality. The management also looks after the infrastructure, purchase of furniture, computers and maintenance of the infrastructure, and campus.

Principal is the head of the institution in terms of academic and administrative work. He is the link between the management and faculty and staff. He is also link between the university and the government. The principal and IQAC Co-Ordinator plan every year and evaluate previous year's result and programmes.

##### Participation of Teachers:

The teachers follow an Academic calendar for curricular and extra-curricular activities. There are various committees to allocate work. NSS, NCC, Sports, Cultural, Seven division Committees,

Examination. The In-Charge of each committee are appointed, each committee has 2 teachers. The teachers organize their activities through various committees.

The year 2020-21 is a year of Corona Pandemic. Lock-Down, Work from Home, Work from campus is the scenario during the year.

The teachers made educational videos and uploaded to their 'You Tube' Channels. WhatsApp groups are made of students subject wise and semester wise. The link of YouTube educational videos is generated in WhatsApp group and the students watched the videos for study purpose.

Online platforms like Google Meet and Microsoft teams are used for daily lectures to take online lectures for students.

With the help of Google forms online demo test and internal tests of each and every subject conducted. Online organization are conducted. Study material and questionnaires are sent on WhatsApp group of Students.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

#### Response:

The institution 'Arts Collage, Vadali' is managed by "Shree Vadali Kelavani Mandal, Vadali". The trust has President, Secretary, Governing body and members of the trust.

The president and the secretary held meeting with the Principal, IQAC body, faculty and staff at the beginning of the academic year. Discussion is made, suggestions are welcomed. They provide guidance. They also ask about requirements. They put emphasis on quality improvement in all aspects of education.

Principal is an administrative head. Teaching- Non teaching staff works under vision of principal. Various committees are formed to allocate work. Faculty is Placed as In-Charge, students' representatives are part of many committees. The committees are given full authority to plan and implement any activity.

The management decentralized the power, so the principal and college committees take decisions freely and transparently as per requirement.

In last four years the management has built a new college building in new 7 acers of land.

Science college has been initiated since June 2018.

At college level principal forms various committees like IQAC committee, Discipline Committee, N.C.C. Committee, N.S.S. Committee, Examinations Committee, IQAC Committee, Career & Counselling Cell, Sports Committee, Library Committee, Saptadhara Committee...etc. one faculty member is In -charge of the committee, and one or two faculty members appointed as members of the body. The committee is given independence to arrange programmes, activities with the consent of the principal.

Besides curricular programme, co-curricular and extra-curricular activities organized round the year to develop over-all personality of the students.

N.C.C. / N.S.S. units inculcate social equality, discipline, patriotism in the students.

Saptadhara : Seven Division Committee

Seven divisions 'Saptadhara' has seven committees and Incharge professors. Students' representative had been appointed. College has 'Saptadhara' committee under which there are various seven committees were formed. The following committees are formed.

1. Knowledge Committee
2. Social Service Committee
3. Music and Dance Committee
4. Yoga-sports Committee
5. Art-Skill Committee
6. Drama Committee
7. Creative Expression Committee

Above committees organizes various programmes and competitions among the students like singing, dancing, mono-acting, traditional dress day, Teachers day, Navaratri dance, mimicry, essay writing, sports games ... etc. Each committee has an In charge as a faculty member. Programme notices are circulated in the classrooms, displayed on the notice board also. Interested and skilled students register their name to the related committee. Yoga and sports committee organized 'Yoga practice camp' in which participants actively performed Yogasan. One day 'Annual Sports day' is organized in the second semester. Boys and Girls students take part in various competitions like yoga, kabaddi, kho-kho, sports game, rope pulling, lemon on spoon...etc. Students participated enthusiastically. Art-skill committee organized Rangoli competition, drawing competition, in which students participated. 'Computer training course', 'Teachers Day' for students Organized. 'Student council' actively participated on 'Thalassemia Test' of B.A. semester-1 students, which is conducted in the college campus by Red-Cross Society, Himatnagar. Quiz, Save baby child, Voter awareness programme, Drawing competition, poetry singing,...etc. programmes are organized during the five year .

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

#### Annual Sports Day Celebration on the Death Anniversary of Donor

The institution arranges 'Sports Day' on 31st January; 'The Death Anniversary' of the donor of College Building 'Sheth Shree Bhuralal Chhaganlal Shah'.

To make college students participate in various games and activities for encouragement.

The Institution is highly indebted to the family of Donor of college building. So, to provide honor to the donor's family, the 'Sports Day' is Celebrated on the day 31-01-2020, the Death Anniversary of donor Sheth Shree Bhuralal Chhaganlal Shah. On this day Donor's family members remain Present as honorable guests.

Sports Day is organized under the 'Sports Committee'. The Principal, Sports Teacher, Student members, Faculty Members co-operatively works for the planning and implementation of 'Sports Day Celebration'.

On the day of celebration registered students performs in various sports and games. Each game has a referee. Time- slot of games and list of participants are displayed on the notice board. Participants are also given information and guidance on the ground also.

The President of the college trust, the Secretary and other honorable members of the Trust remain present. Donor's family members Mr. Shamirbhai Shah and family members remain present. All dignitaries are welcomed and they give speech and inspiration to the students. They tell students about importance of sports and sportsmanship in life. Alumni students also remain Present.

Games like 100 meters, 200 meters, 400 meters, 800 meters, 5000 meters and 10,000 meters races are organized for college students. Under the jump competition, long jump, high jump, and many other competitions are organized in our institution. There are also games like wheel throw, shot put and javelin throw. Indian sports like Kabaddi and Kho-Kho are organized for college students. Apart from this, indigenous sports like tug of war, lemon and sack race should be organized in our institution. Some entertaining traditional games like tug of war, sack race, Lemon-spoon walking... etc. are also organized. Many boys-girls participated enthusiastically.

The referee announces first, second and third rank winners in each and every game.

The institution is situated in rural back-ground. So, no hi-tech facility for practice of sports and games. The students are shy. The trained referee for each and every game has not available. But faculty members trained by the physical instructor and they serve as the referee.

It creates awareness of sports and games among college students. Students make better preparation to participate at inter-college tournaments. Participants are encouraged, winners are given certificates also.

Some of the students and teams take part at inter-college level, performs well and win first, second or third rank. Alumni sports students remain present on the day to provide encouragement and inspiration to participants.

The winners of various competitions are awarded a prize and a certificate. This type of event attracts college students towards sports activities and a unique atmosphere arises. In addition, the donor family comes into direct contact with the college students which creates a family spirit.

File Description	Document
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### **6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.**

##### **Response:**

##### **Management:**

The institute has been managed by the Trust 'Shree Vadali Kelavani Mandal, Vadali'. It has governing body consists of the president secretary, executive body and committee members.

Trust: 'Shree Vadali Kelavani Mandal'

President: Shri Takhatsinh Hadiyol

Secretary: Shri Amaratbhai Rabari

Treasurer: Shri Ranchodbhai Patel

Other Members: 24

##### **Principal**

The Principal Dr. Nareshbhai.R. Patel is an administrative head of the institution. Principal

works in tune and vision of the management. Principal serves as a link among the Management, Teaching, Non-Teaching staff, students. The Principal adheres rules and regulations of the U.G.C., Education department, Gujarat and affiliated H.N.G. University, Patan.

### **I.Q. A.C**

Internal quality assurance cell was established after first cycle of NAAC. It has 10 members comprising of chairperson, Co-ordinator, 3 faculty members, one from administrative department, one from management representative, one member from alumni, one student representative, one from community and one from external expert.

The I.Q.A.C plans yearly activity and programmes in accordance with academic calendar of the affiliated H.N.G. University. The more focus is on quality-based activities. It also evaluates all aspects and discuss how to enhance the quality in academic co- academic extra-curricular aspects.

### **Teaching staff**

Ten faculty members serve as teachers. HOD of each subject allocate various papers and subject to their colleagues. Time -table is prepared and followed. Teachers are included in various Committees for execution of activities. They also perform duty like giving and taking assignments, tests, internal tests, supervision in examination, drawing question papers, assessing examination papers of internal test and also at University examinations.

### **Non-teaching staff:**

Four members are part of non-teaching staff. They perform administrative work like admission of students, fee collection, salary bills, scholarship, examination, finance and account, generate roll number and enrollment number ---etc.

### **Librarian**

Librarian Dr .M.H Desai serve as librarian. To purchase and to distribute books, reference books, text books, according to syllabus to students. To subscribe journals of various subjects, accession of books on soul software. Issuing books to students.

### **Support staff**

Support staff consists of 3 members. one peon, one watchman, one sweeper. They perform duties assigned them by the principal.

### **Various committees:**

Various committees are formed and in- charge persons are appointed. Faculty works as in charge, a member from faculty and a students' representative. Committees plan their activities and execute them during the academic year.

- For Code and Conduct the institution follows handbook of H.N.G. University, rules and regulations, appointments and service rules are followed formed by U.G.C., Education department, Gujarat and affiliated H.N.G. University, Patan.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** C. 2 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

The following welfare schemes available for the College staff

Arts College Vadali Employees Credit Society' is formed for financial assistance and welfare of the employees.

It is a registered credit society. 15 Employees are Shareholder of the credit society. Employees can take loan up to Rs. 10 lakhs. Employees can deposit amount and can get interest on their deposit. Credit society has President, Secretary and Treasurer from the shareholder employees. The credit society pays dividend and bonus per year to the shareholder employees.

Support staff is given uniform every year.

12 days of casual leave is available to the teaching staff, 15 days Casual leave is available for non-teaching



staff. The non – teaching staff can avail 30 days of Earned Leave per year. 20 half pay leave of ten days leave can be commuted every year by every employee. Lady teachers can avail six months Maternity Leave. Male teachers can avail Paternity Leave for 15 days.

All the staff members can get duty leave to attend Seminars/ workshops and various Training

Programmers/ Orientation/ Refreshers/ Examination duties, as per the Government rules.

The staff-members are under insurance policy 'Juth Vima Yojana' of amount 1 lakh rupees in case of death of an employee. Gratuities, Pension, and all other such Government welfare schemes are given to the staff.

Computer and library facility is provided to teachers for research work.

Grievance Redressal Cell takes care of the complaints of the students as well as staff.

Prevention of Sexual Harassment cell for women is formed.

Parking Facility is provided to all.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

**Response:** 11.67

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	04	0	03

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years****Response:** 1.4**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
01	0	02	02	02

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).****Response:** 59.74**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
11	03	08	02	11

File Description	Document
Upload any additional information	<a href="#">View Document</a>
IQAC report summary	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff****Response:**

As per UGC regulation 2010, It is mandatory for all faculty to prepare performance based appraisal in the prescribed format for career advancement. Promotions are based on the prevalent rules of UGC career advancement scheme by the appraisal parameters.

Institution has formed self-appraisal form for the Teaching staff and Non-Teaching staff. It includes participation in academic, co-curricular, extra-curricular, various bodies, administration, research and publication. The self-appraisal form includes lectures, examination duties, participation in seminars, training workshops, publication of research articles, research work, extracurricular activities, preparing results ... etc.

- Students feedback on teachers are arranged and collected.
- Management meeting with Principal and staff-members for evaluation of yearly activity.
- Timely activities and programmes of various committees.
- For non-teaching staff CCC computer examination is compulsory.
- For Teaching staff “CCC+” computer examination, and ‘Hindi’ subject of 10th or 12th standard or equivalent or above passing is compulsory as per rule of Gujarat government.
- Four employees passed above examination and some employees has filled forms to appear in the examinations.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

- college has both internal audit mechanism as well as external audit mechanism regularly.
- The office accountant keeps daily account update and after every fifteen days Principal checks the account sheet regularly.
- Financial income like various grants from Gujarat Government and UGC are updated by office accountant.
- Quotations are received and then purchase are done in terms of UGC grants.
- At the end of the financial year the audit sheet contains all credit of the financial sources and all debit of purchase and spent money.
- The internal audit is done at the end of every financial year by authorised Chartered Accountant Mr. Anil Patel & Company, Himatnagar.
- Last internal audit was done on dated
- No objection is found in internal audit by Chartered Accountant.
- External Audit is done by Senior Auditors from Higher Education Commissionaire Office, Gujarat Government, Gandhinagar.

- Last External audit for the years 2016-17, 2017-18 was done on 21/09/2020 by Senior Auditors from Higher Education Commission Office, Gujarat Government, Gandhinagar.
- No Objection was found in the report by external auditors.
- Audit of UGC grants were done by chartered Accountant and at the end of UGC Plan, utilization certificates were sent to UGC, Pune and UGC sends No Objection Certificate to college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

**Response:** 115.04

##### 6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
4.5	3.13	13.258	42.23776	51.911

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

Mobilization of Fund:

**Financial Resources:**

- Grants from the Government and UGC.
- Fees from admission of the students
- Donations from Community / Society
- Financial Assistance from the Management / Trust

**Utilization Policy:**

- All Financial transactions are managed in a transparent and effective manner.
- There are two Bank Accounts. College Bank Account and The Trust Bank Account.
- Grants from the government and UGC are deposited in college Bank Account.
- Donations from Society, alumni and other resources are deposited in account of trust.
- All transactions are done with cheques and vouchers.
- Principal, President, Secretary are authorised persons to operate the Bank Accounts.
- All collections are deposited in the Bank and payments are made through Cheques.
- Internal Audit is done by Professional Chartered Accountant Mr. Anil Patel & company, Himatnagar.
- External audit is done by senior officials of Higher Education Commissionaire office, Gandhinagar.
- Utilization Certificates are sent to UGC, for UGC Grants and No Objection Certificates is received by UGC, regarding clear financial funds.
- The President, the Principal and the Accountant allocate necessary budget to various departments, committees according to requirements.
- The Principal, the President of the College Trust and College Accountant are responsible for monitoring and controlling the financial procedures.
- Library has library committee which prepares list for purchase of books, reference books, generals and other requirements.
- Maintenance Committee decides about budget allocation and repairing and maintenance of the infrastructure and furniture.
- For UGC grants utilisation Purchase Committee is formed of The Principal, The President, The Office Accountant and a Senior Professor.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

#### (1) BASIC COMPUTER TRAINING PROGRAMME

Our college is situated in rural-remote area of Sabarkantha district. The district is also declared as backward district. Majority of the students come from rural-remote villages and also from economically backward class of society. - Knowledge of computer is inevitable and necessary for college students. College runs B.A. programmes, in Which computer subject is not included. College has DELL laboratory, with 25 computers set. College runs basic computer course, programme for college students for one month. Government also demands employees who have passed 'ccc' Computer course. So, college provide

platform for computer learning. Challenges: - Students, who completed school education and take admission to college, have not studied computer education. Computer Basic Training programme, is planned, resource person is hired from HI-TECH COMPUTER. He teaches daily two hours to students. Faculty members, who are aware, of such skills also take lectures. Practice time and reading material is also provided to the students. Almost one student per computer ratio is maintained. – Such students are allowed in computer laboratory for practice during free lectures. They are also allowed round the year in the computer laboratory. College runs ‘Computer Basic Training Programme’ for one month for college students. So those students pass ‘ccc’ examination easily, which is minimum criteria to get government job. Some students get private job due to computer skill. Some run computer classes or serve as instructor. Due to computer skills, many students get benefit in their job opportunity and for promotion also.

## (2) Yoga Trainer Training Camp

‘Yoga Trainer Training camp’ was organized in the institution by ‘Gujarat State Yoga Board’ and ‘Sports Department’ of the college. The Yoga camp was organized from 14/02/2021 to 17/03/2021 in which 27 Yoga trainer including boys and girls attended the camp. This Yoga camp was conducted for 80 hours training. District Yoga Trainer Mr. Narendrasinh Bhati served as coach, who is an alumnus of the college also. The teachers are trained to perform various ‘Aasana’, ‘Pranayama’, ‘Omkar’, ‘Exercise’. Online lectures regarding ‘Yoga’ conducted by Yoga Teachers Shri Shishpalaji, Shri Bhanubhai Chauhan, Shri Prakashbhai. All the Yoga trainer learned enthusiastically and 20 Trainer completed the ‘Yoga trainer training Camp’ successfully.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

### 1. WEEKLY TEST :-

The aim is to measure level of Teaching-learning process by the Teachers for the students. This test scheme is to inspire and encourage the students for regular educational work in every subject. The institution monitors their progress from the result of weekly tests in every subject. Majority of our college

students are from rural and interior areas. The surrounding areas population is educationally, socially and economically backward. The students also work in the field or doing labour work for their livelihood. They don't have healthy educational environment at home. We take weekly test Semester wise in each subject. After evaluation of these papers, the mark-sheets are displayed on the notice board. All students are given necessary suggestions and personal guidance by the teachers. The teachers take extra lectures. The intelligent students motivated by the teachers to read more reference books from the library. The students are provided necessary practice material also. The institution and the students experienced positive performance and educational progress in the two internal examinations at college level. These tests help students to build their confidence as well as educational quality. The students perform very excellent at university examinations. Our college results are higher than average results of university and the nearby institutions. The pass out last 5 years average percentage of B.A.SEM.6 is 66.78%.The students need not pay any extra fee for these weekly tests. The institution bears expenses for this best practice.

### **1. Use of ICT and Online Teaching- learning during Covid-19 Pandemic**

To organize training for faculty for online Platform by IQAC Co-Ordinator Dr. D.A. Mehta. One day training programme was organized on 30/06/2020 and resource person Mr. Kamleshbhai Suthar practically showed faculty how to use Google Meet Platform. How to create Meeting, how to generate link, how to distribute link in WhatsApp group, and how to start online class. Another training from the Gujrat government organized for online platform Microsoft Teams and faculty attended enthusiastically.

Registration of students in Microsoft teams Platform done semester wise and faculty members allocated for registration of the students. Registration process was completed of the students semester-wise and subject wise.

Planning of Lectures and Technical Guidance was arranged for faculty.

Lectures were planned and provided technical supported to the faculty for online platform. Time-table and circulated on WhatsApp group of students to inform them about timing of lecture.

Online Orientation of students done by the Principal and other faculty members subject wise. Students were given detailed idea and information how to use lecture link and how to attend lecture, when to keep mute, how to raise hand to ask question... etc.

Faculty must adhere to the time-table and take lecture online (work from home) and the screen shorts of lecture was sent to the collage Principal.

Questionnaire and Study material is prepared in each and every subject and posted on the WhatsApp group of students. Students can download them and make use of it at home.



File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
- 2.Collaborative quality initiatives with other institution(s)
- 3.Participation in NIRF
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

**Response:** C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>



## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

College campus is covered with boundary wall. A watch-man is placed. He checks identity -cards.

College students get entry in college with college identity-card.

Outsiders are not allowed in the campus.

Anti-Ragging Committee is formed to prevent harassment to students.

During Covid – 19 pandemic, SOP guideline is implemented. Students are allowed with mask. Use of sanitizer is compulsory in the campus.

University examination is taken with Police Protection.

Alumni and Parents Association meetings are held and suggestion are taken into consideration.

Separate Girls room facility is provided to Girl students.

Separate Boys and Girls toilet facility, separate drinking water facility are provided.

Separate toilets for Gents' staff and Ladies' staff are provided.

College building and campus is well equipped with 35 CCTV surveillance, which covers classrooms, office, library, computer laboratory, outdoor parking space and campus which is monitored and recorded.

Women cell is formed for Girl students of college, in which two women teachers of college are included. One Girl Student representative is also a member of this cell.

This cell provides counselling to girls about girls' physical and psychological problems, harassment and other issues.

##### • Common Room:

There is a separate Girls room is provided for girl students. Girl Students can use this room according to their need and requirements. It is equipped with necessary furniture and toilet facility.

NCC / NSS girl students can use this room for dress changing and for other requirements.

##### • Day Care Centre for Young Children:

A day care room is available for young children of Women staff and girl students of the institution. It has toys and cradle facility.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>
Annual gender sensitization action plan	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>

### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Government of India and Prime Minister of India launched cleanliness movement. It is necessary to keep the campus clean. College had put two types of dustbins in the campus. College has informed Vadali Nagarpalica to provide service regarding cleanliness. Vadali Nagarpalica collects waste from dustbins regularly. They process and re-cycles the waste.

**1) Solid Waste Management:** One dustbin is for solid waste. The students make use of this dustbin to throw solid waste material accordingly. Solid waste is thrown in Solid waste dustbin. Dry leaves of trees

and plants from the campus has been deposited in vermi compost. Organic fertilizer is used for plants in the campus.

**2) Liquid Waste Management:** One dustbin is for solid waste and another for liquid waste. Liquid waste is thrown in Liquid waste dustbin. A sweeper is appointed to keep the campus clean. College sweepers keep the building clean.

**3) Bio-medical waste:**

Our institution is having only Arts faculty. So, there is no collection of bio-medical waste.

**4) E-Waste management:**

UGC, Higher Education department of Gujarat Government, HNG university, Patan; all these bodies generate circulars online and through emails. The institute make less use of papers. Computers and software keep updated. Useless files are deleted from the computers.

College has many computers, printers, photo-copy machine and other ICT Gadgets. So, maintenance and repairing of parts take place time to time as per requirement. Old waste gadgets or parts had been kept separately in a store room.

**5) Waste-recycling System:** There is no separate system or plant in the institution for waste recycling system.

**6) Hazardous Chemicals and Radio Activity Waste Management:**

Our institution is having only Arts faculty. The surrounding areas are green fields, and no factory or industrial zone nearby. So, there is no scope of hazardous chemicals and radio activity waste management.

File Description	Document
Geotagged photographs of the facilities	<a href="#">View Document</a>
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.4 Water conservation facilities available in the Institution:**

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

**Response:** B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>

**7.1.5 Green campus initiatives include:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

**Response:** B. 3 of the above

File Description	Document
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>

**7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

**Response:** A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>
Certification by the auditing agency	<a href="#">View Document</a>
Certificates of the awards received	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.7 The Institution has disabled-friendly, barrier free environment**

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment

**5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading****Response:** C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	<a href="#">View Document</a>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).****Response:****Cultural Programmes:**

Every year various cultural programmes arranged. Patriotic song, Folk song, Mime, Folk-Dance, Ras-Garba, Mono Dance, Essay writing, Elocution etc. programmes arranged. Various themes are given like Folk theme, Green Environment, Patriotism, Communal equality, Gender equality etc. Students perform various cultural programmes on Annual Day celebration of college.

The students take part in various activities with equal opportunities. Boys and Girls take part with equal opportunity. They work and perform as a team. Brotherhood and unity inculcated during programmes. Religious harmony also developed. Diversity regarding Social, Religious, Economical aspects have been removed among students and all feel equality.

**2. Religions Programmes:**

The institute efforts to inculcate equal respect for various religion like Hindu, Muslim, Christianity etc. The institute organizes 'Garba'(Dance) during 'Navratri' festival for one day. All Hindu and Muslim students take part enthusiastically in 'Garba', During 'Eid' Hindu students wish 'Eid Mubarak' to Muslim students.

**3. Social Harmony:**

The institute makes effort to inculcate brotherhood among students. They are not influenced by cast, creed and religion. The students take-part in N.S.S, N.C.C, social services like cleanliness drive, mask making, tree plantation, social services, volunteers helping Police during Lock-down, volunteers helping medical staff during Covid-19 Pandemic. Hindu-Muslim were treated equally by the students. This way we inculcate religious harmony in the students.

File Description	Document
Any other relevant information.	<a href="#">View Document</a>
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

- Discipline is well maintained in the class-rooms and campus by the students. Students seek permission in class if a teacher is present in the class.
- Self -learning and copy free atmosphere is created. Mobile is strictly prohibited during examination. Staff - Supervisors do not use mobile - phones during supervision.
- After completion of any class or programmes, girl students exits first and boy students exits next. So mutual respect is created among girl students and boy students.
- Sitting arrangement of girl students and boy students are separate.
- Teaching is value added with examples.
- Morning Prayer is a part of daily practice.
- Celebration of Independence Day and Republic Day cultivate patriotic value. National Anthem is sung and salute to National Flag is given. Local Leaders, officials are invited as Chief -Guests. They give inspirational speech.
- Various days are celebrated like Gandhi Jayanti, Vivekananda Jayanti, Sardar Patel Jayanti of Nation Leaders, Spiritual Leaders, Literary persons. Uma Shankar Jayanti, Panna Lal Jayanti, History Day, Kargil day, etc. Above celebration inculcate patriotism, struggle for truth, spiritual value, bravery, and literary sense, rich tradition, culture and heritage of country.
- Tree plantation creates awareness of green earth and eco- friendly culture.
- Cleanliness drive, Voter Day creates awareness in students.
- Dignity of women / girls and gender equality, respect for girl students inculcated in students. So, there is no issue of girl harassment till date - in the campus.
- NCC and NSS units inculcate values like discipline, patriotism, social service, brotherhood and equality in students.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

**Response:** A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>

#### **7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

- International Yoga Day is celebrated on every year on 21st June. The students, faculty and staff perform Yoga in a hall on the day.
- Independence Day and Republic Day are celebrated every year on 15th August and 26th January respectively. The President of the Trust, Local Leaders, Officials are invited on the day. Flag hoisting, Salute, Chanting and Singing National Anthem and National Song with respect and pride. Patriotic cultural performance is organized. Chief guest deliver speech and commemorate the contribution of freedom fighters and national leaders.
- Birth Anniversary of Gandhiji, Sardar Patel, Uma Shankar Joshi are celebrated and students are given speech about life and work of such great personalities.
- Dr. Babasaheb Ambedkar birth anniversary is celebrated.
- Audio video clipping are shown to students about life work and achievements of such great persons. Students get inspiration.
- Kargil day celebration commemorates victory and tribute to martyrs.
- Teachers' Day is celebrated on 5th September on birth anniversary of Sarvapalli Radhakrishnan. His life and philosophy provide inspiration to students on the day students play the role of teachers and teach various subjects in the classrooms.
- Subhash Chandra Bose Jayanti is celebrated on 23rd January.
- Voter's day is celebrated on 25th January. Students of 18 years and above fill the form number 6 and apply for voter card.
- Swami Vivekananda birth anniversary is celebrated as 'Youth Day'.
- Uma Shankar Joshi, Pannalal Patel birth anniversary are celebrated. Both are great literary figures of Gujarati Literature.
- This way students gets inspiration and know about contribution of great persons.
- Thalassaemia awareness and Thalassaemia test conducted in college premises and Thalassaemia minor/major are given counselling from health department free of cost.
- Aids awareness on AIDS day is organized among students by NSS unit in collaboration with local



health department.

File Description	Document
Geotagged photographs of some of the events	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

#### Response:

#### 1.(1) BASIC COMPUTER TRAINING PROGRAMME

**Objective:** - Our college is situated in rural-remote area of Sabarkantha district. The district is also declared as

backward district. Majority of the students come from rural-remote villages and also from economically backward class of society. - Knowledge of computer is inevitable and necessary for college students. College runs B.A. programmes, in Which computer subjects not included. College has DELL laboratory, with 25 computer set.

**The Context:** - College runs basic computer course, programme for college students for one month. Village students and SCSTOBCGENERAL students get benefit to learn computer skills. Government also demands employees who have passed 'ccc' Computer course. So, college provide platform for computer learning. Challenges: - Students, who completed school education and take admission to college, have not studied computer education training school education. Rural students initially not ready for such extra courses. Besides B.A. programme, students have no computer is English, so initially it is a little challenging for ARTS students.

**The Practice:** - Computer Basic Training programme, is planned, resource person is hired from HI-TECH COMPUTER. He teaches daily two hours to students. Faculty members, who are aware, of such skills also take lectures. Practice time and reading material is also provided to the students. Almost one student per computer ratio is maintained. – Such students are allowed in computer laboratory for practice during free lectures. They are also allowed round the year in the computer laboratory.

**Evidence of Success:** - College runs free of cost ' Computer Basic Training Programme ' for one month for college students. So those students pass 'ccc' examination easily, which is minimum criteria to get government job. Some students get private job due to computer skill. Some run computer classes or serve



as instructor. Due to computer skills, many students get benefit in their job opportunity and for promotion also.

**Limitation:** - College has only one computer laboratory with 24 computer sets. So limited students get benefits of this course. Recourse faculty is also very limited due to rural set up. English language is also barrier for college students. Rural students have limited bus facility, so they cannot stay for more practice in college after 12 pm.

#### 1. WEEKLY TEST :-

The institution started weekly test scheme.

**Objective:** The aim of this test is to inspire and encourage the students for regular educational work in every subject. The institution monitors their progress from the result of weekly tests in every subject.

**The Context:** Majority of our college students are from rural and interior areas. The surrounding areas population is educationally, socially and economically backward. The students also work in the field or doing labour work for their livelihood. They don't have healthy educational environment at home.

**The Practice:** We take weekly test Semester wise in each subject. After evaluation of these papers, the mark-sheets are displayed on the notice board. The all students are given necessary suggestions and personal guidance by the teachers. The teachers take extra lectures. The intelligent students motivated by the teachers to read more reference books from the library. The students are provided necessary practice material also.

**Evidence of Success:** The institution and the students experienced positive performance and educational progress in the two internal examinations at college level. These tests help students to build their confidence as well as educational quality. The students perform very excellent at university examinations. Our college results are higher than average results of university and the nearby institutions. The pass out last 5 years average percentage of B.A.SEM.6 is 66.78%. The students need not pay any extra fee for these weekly tests. The institution bears expenses for this best practice. The institution provides necessary stationary like answer sheets for the tests to the students.

**Challenges:** In the beginning we experienced less interest of students in these weekly tests but constant inspiration and guidance of teachers made the more students positive for weekly tests and number of students increased and participating enthusiastically by the time.

**Limitations:** Many of our college students are from rural and interior areas. The surrounding areas population is educationally, socially and economically backward. The students also work in the field or doing labour work for their livelihood. They don't have healthy educational environment at home. Due to economic and social responsibilities, they remain absent in the weekly test.

**ARTS COLLEGE, VADALI**

**UNI.EXAM RESULT ( 2016-17 TO 2020-21 )**

YEAR	CLASS	APPEAR IN EXAM	NO. OF STUDENTS PASSED	COLLEGE RESULT	
2016-17	B.A.SEM-6	197	124	63%	
2017-18	B.A.SEM-6	189	106	56.08%	
2018-19	B.A.SEM-6	175	156	89.14%	
2019-20	B.A.SEM-6	238	196	82.35%	
2020-21	B.A.SEM-6	258	161	62.48%	
LAST 5 YEARS AVERAGE RESULT		819	547	66.78%	

  

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Best practices in the Institutional web site	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

##### Response:

**Title :** Celebration of Annual Day and Prize Distribution to the Skilled Students.

Every year the institution celebrates 'Annual Day Function' with support of 'Student Council', alumni and parents of the students.

##### Objective:

The students get opportunity to enhance their talent through various cultural performances on the stage

among the dignitaries, villagers, parents, alumni, the members of trust and the present students. This day is organized in February month every year.

**Planning:** Cultural Committee with students' representative plan the programme. Member of the management, President, Secretary and other members of the management remain present. The students take part in various activities like one act play, mime, folk dance, Garba, solo

song ... etc. The cultural committee prepares the students for above

performances and gives them enough practice for fifteen days before the celebration of annual day. On the same day, the college celebrates the prize distribution ceremony for the clever and skilled students of the institution. The college distributes prizes, awards and trophies to first three rank numbers, the students who have special achievements in educational cocurricular, sports, N.S.S., N.C.C. activities Challenges: Ours is a morning college and majority of the students come from rural and remote areas. Strength

of girl students are almost 50, and they also come from rural villages by bus.

2.Saptadhara : Seven divisions 'Saptadhara' has seven committies and Incharge professors. Students representative had been appointed. College has 'Saptadhara' committee under which there are various seven committees were formed. The following committies were formed. Knowledge, Social, Music, Yoga-sports, Art-Skill, Drama, Creative expression..etc.

**The Practice:** Above committees organizes various programmes and competitions among the students like singing, dancing, mono-acting, traditional dress day, teachers day, Navaratri dance, mimicry, essay writing, sports games ... etc. Planning: Each committee has an In-charge as a faculty member. Programme notices are circulated in the classrooms, displayed on the notice board also. Interested and skilled students register their name to the related committee. Implementation: Yoga and sports committee organized 'Yoga Practice Camp' from 18-16-2018 to 20-06-2018, in which 177 participants actively performed Yogasan. One day 'sports day' was organized in the second semester. Boys and Girls students took part in various competitions like yoga, kabaddi, Kho-Kho, sports game, rope pulling, lemon on spoon...etc.134 students participated enthusiastically. Art-skill committee organized Rangoli competition, drawing competition, in which 17 students participated. 'Computer training course', 'Teachers Day', Organized. 'Student council' actively participated on 'Thalassemia Test' of B.A. semester-1 students, which was conducted in the college campus by Red-Cross Society, Himatnagar. Quiz, save baby child, voter awareness programme, drawing competition, poetry singing...etc programmes are organized during the year .

**Challenges:** Ours is a morning college and majority of the students come from rural and remote areas. Strength of girl students are almost 50, and they also come from rural villages by bus.

**Result/Benefit:** Sports students achieved rank at uni. level. Result of B.A is good at university level examination. The college has got a kind of recognition among the villagers and the people of surrounding areas. They have good impression of the college. So, they get the overall development of their personality.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>

NAAC

## 5. CONCLUSION

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### Additional Information :

- The Institution has been managed by the trust 'Shree Vadali Kelavani Mandal', Vadali. The same trust has started self-finance Science College since June 2017 in the same campus.
- Our institution has been offering two more main subjects English and Sociology at UG level on self-finance base from the academic year 2021-22.
- The college staff including teaching and non-teaching staff has been performing Election duties in Lok Sabha election, State Assembly election, Sthanik Swarajaya election as Sector Magistrate ( Zonal Officer ), Presiding Officer, Assistant Presiding Officer, Lady Poling Officer, Peon and Counting Supervisor of votes.
- The college building and campus is used during Independence Day, Republic Day, various Elections by local Government authorities.
- For renewable energy source the Solar pannels of Eight KW has been installed in the year academic year 2021-22.
- 'Physical Training Camp' for police and army, navy and air-force job for young villagers has been conducted by 'Retired Army Men' in the college campus ground round the year since 2020. The Manage of the college and Principal has given permission for training in the college campus ground. The training schedule is in the morning 5a.m. to 7a.m. Young Boys and Girls of Vadali village participate in the training enthusiastically. Some of the trainers are our Alumnus. \_\_\_\_\_ trainees have passed physical tests in various job examinations.
- To develop employability and various skills in the last year students, Gujarat Government and KCG office, Ahmedabad launched 'Finishing School' training programme. One batch of training has been conducted in our college on 06/09/2021. It is an 80 hours training course. 36 students of our college joined the training programme. The experts and financial assistance has been bared by KCG office.

### Concluding Remarks :

The institution has been progressing qualitatively under the able leadership of the President and the Secretary of The Trust 'Shree Vadali Kelavani Mandal' Vadali'. The visionary Principal and active, qualified, hard working and smart working faculty and non-teaching staff performing well in academic, co-academic, extra-curricular and administrative work. The mission of the college is to provide higher education to the youth of rural and interior students has become true. ST/SC/OBC students strength is almost 60% in the college. Even the girl students has been increasing day by day for higher education. The institution aims at Inculcating values with the education, social service, patriotism and over all development of the students. To make better citizens of the country who render the service of nation and contribute in the development of the nation. The management and the institution is looking forward to add more main subjects at B.A. level for the benefit of students.

This SSR is our humble work towards quality education.